

7. Number of Cars in hand of the firm (On Hire/ On Acquisition)

| SL. NO. | CAR NO. | YEAR OF REGISTRATION | BRAND | MODEL | AC/ NON AC | REMARKS |
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8. Licensed Driver in Pay Roll:

| SL. NO. | Name | Age | Driving Licence No. | No of Years Served | Remarks |
|---------|------|-----|---------------------|--------------------|---------|
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9. Income Tax Return of FY 2020-21, Assessment Year 2021-22 of the Firm:

[To enclose a xerox copy, submit the original later for verification]

10. Enlistment details at Jadavpur University

In earlier Years.:

11. Credentials [Proof to Submit]:

| SL. NO. | Name of the Company / Firm | Periods Engaged | No. of Cars Provided | AC/ Non-AC | Remarks |
|---------|----------------------------|-----------------|----------------------|------------|---------|
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12. Rates to offer (Daily Basis):

| SL. NO. | Car (State Brand/ Model etc.) | Rate per KM. | Rate per Hour | Minimum Charges | Any other Terms | Remarks |
|---------|-------------------------------|--------------|---------------|-----------------|-----------------|---------|
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13. Rates to offer (Monthly Basis):

| SL. NO. | Car (State Brand/ Model etc.) | Monthly Hire Charges | Fuel Mileage | Other Charges | Any other Terms | Remarks |
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14. Jadavpur University Money Receipt number and Date:

[for Application fees of Rs.1,000/- original to enclose]

I confirm that I will follow the **Rules & Regulation** already frame and to be framed for the purpose of enlistment including that of making "Security Deposit", as determined by the University.

I certify that the information furnished above is true and correct.

Date:

Place:

Full Signature of the Applicant
With Stamp of firm / Company

Instructions :

- All column should be filled up properly and enclosures be furnished. **Incomplete applications will be rejected.**
- Last date of submission of form in sealed envelope at the Office of the Accounts Officer is 30th March 2022. Existing enlisted parties need also to apply.
- Use separate sheet (in letter head) of the firm/business where necessary.
- Application money of Rs 1,000/= payable by Demand Draft/Bankers Cheque/Pay Order drawn on favour of "**Jadavpur University**" be submitted with the form is not refundable.
- Decision of the authority is final and binding.
- The University reserves the right to accept or reject any application.

For Use of Committee Members for Evaluation:

| DETAILS OF THE CRITERION | OBSERVATIONS | POINTS | REMARKS |
|--------------------------|--------------|--------|---------|
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