

JADAVPUR UNIVERSITY

FORMAT OF LIFE CERTIFICATE FOR PENSIONERS / FAMILY PENSIONERS

A. Certificate by Pensioner:

1. I declare that I have not accepted any remunerative service after retirement in any capacity in the State Govt. or Central Govt. or Govt. Undertaking or in any local Body.
2. I declare that I have been employed after retirement in the office of _____ on salary of Rs. _____ per month with effect from _____ (Certificate is to be produced).
3. My PAN NO. is :

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Place:

Signature:

Date:

Name of the pensioner _____

Contact Number

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B. Certificate by Widow / Family Pensioner:

1. I declare that I have not married / re-married.
2. I declare that I have not been employed in any remunerative service.
3. I declare that I have been employed in the office _____ with effect from _____ with salary of Rs. _____ p.m
4. My PAN No. is

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Place:

Signature
Of the Family Pensioner/ Widow Pensioner

Date:

Name of the Pensioner _____

Contact Number

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:CERTIFICATE BY AUTHORITY:

I certify that I have seen the Pensioner /Family Pensioner Sri/Smt.....
today and confirm that he / she is alive.

*Signature of the Certifying Authority

Designation:.....

Organisation:

Place:

Seal :

Date:

The portion A or B is to be filled up properly by the Pensioner or Family Pensioner, as the case may be. Further the certification is essential.

Note:

1. In case of LTI, separate attestation is necessary & stamps should be clear by attesting Authority. In this case the requirement of LTI attestation is ESSENTIAL, over and above the certification for Life Certificate.

2. Certifying Authority*

- a. Jadavpur University Court / Council Member / Teacher /Officer
- b. Gazetted Officer,
- c. Principal or Vie Principal of an Affiliated College,
- d. Headmaster of recognized Secondary / H.S. School,
- e. Pradhan of Gram Panchayet,
- f. Local Postmaster,
- g. A Branch Manager (Any Nationalized Bank, preferably SBI)

3. This certificate is to be submitted once a year by the pensioners, for pension payment by Bank Transfer every year (in the month of February / March) else pension will be stopped as per E.C. decision on April NEXT.

Updated on February 2022

JADAVPUR UNIVERSITY
KOLKATA-700 032

Ref. No.: REC / N / 037 / 2022
Date: 18 February 2022

C I R C U L A R

This is for information of all concerned that bank transfer of Pension regularly, without any claim bill, necessitates the compliance of either the annual appearance or submission of a Life Certificate in the JU format. Thus, submission of the Life Certificate is a legal criterion, hence compliance is essential.

Attention of all Pensioners are drawn to the following points for continuation of Pension disbursement smoothly and uninterruptedly:

Submission of LIFE CERTIFICATE or Physical presence:

As per Rules, as we pay pension without any claim/bill, there is a annual requirement of compliance, as per Government rules. All pensioners are supposed to comply the norms once annually during February-March, by putting a signature in the Pension Register or submitting a completely filled-in Life Certificate, as available in the JU website.

The requirement is a compulsory requirement and must be complied by all, within March 31^{st.}, either by visiting the R B Cell or furnishing the Life Certificate, in the JU format, duly signed and certified, as required. Pensioners failed to comply the aforesaid requirement within March 2022, the Pension of April 2022 onwards will be kept on hold.

The irregularities in bank account operation by a few Pensioners::

Pension is admissible only to a SINGLE account, except the inclusion of the SPOUSE, when joint account is allowed. In case of Family Pensioners, single account is must, as pension is sanctioned after death of employee/pensioner.

It is came to our notice that a few Family Pensioners included their dependents as Joint account holder to the Pension account, after submission of the single account to us. This is highly irregular.

All are required to ensure the compliance (i) If, Joint Account is provided, then only with Spouse, else (ii) Single account. Retirement Benefits Cell are requested to comply all the norms within March 2022, so that we can enforce discipline in the Pension payment process.

Co-operation of all concerned is solicited.

FINANCE OFFICER

To:
All Heads of the Departments/Sections/ Schools/Units (including Salt Lake Campus)
The Vice Chancellor / Pro Vice Chancellor / Registrar/ JU Pensioners Association – for information
Records – 2 copies; All other Associations... for information.