

# JADAVPUR UNIVERSITY

REF. NO.: REC/N/138 /2020

DATE: 26.9.2020

## NOTICE FOR THE PENSIONERS

This is for information of all the Pensioners of the University that the revision of Pensions of all has been revised as per Govt. Orders, issued in this respect, w.e.f. 01.01.2020 in June 2020. We had also disbursed the arrears from 01.01.2020 to all. Any Person / Pensioners having query on the revision are requested to send mails to [fo@jadavpuruniversity.in](mailto:fo@jadavpuruniversity.in) visit RB Cell during 5-9<sup>th</sup> October 2020.

The relevant Govt. orders are as follows:

1. GPF Scheme: 302-Edn.(U) dated 13.3.2020;
2. CPF Scheme: 363-Edn.(U) dated 12.6.2020.

The pensioners, those retired after 01.01.2016, are entitled to get arrears in respect of Gratuity and Pension commutation, with option (on the additional part of the revised Pension), for which the calculations are going on. To get the benefits of the additional commutation, a Pensioner is required to submit option as per G.O., specified in the annexure, copies enclosed. It is observed that the actual take-home will be reduced by 19% in case of CPF Pensioners & 29% in case of the GPF Pensioners. Thus, the question of options need to apply to have consent. **Those will not submit such option for commutations, will not be favoured with the additional commutation.**

It is requested to all concerned to submit option preferably by 9<sup>th</sup> October, so that we can finalise the disbursement process within immediate next week [12-16 Oct]. Thus, the attention of all concerned is required to help us to disburse the amount. The additional Gratuity as arrears will be paid shortly, to all eligible cases.

All pensioners are requested to submit their Income tax savings plan to the Undersigned in mail within 9<sup>th</sup> October 2020, so that we can apply it for TDS-IT calculation purpose.

Cooperation of all concerned is solicited.

  
FINANCE OFFICER

To,  
All Concerned;  
System Admin.. To publish in the JU website.  
RBCell/Cash/JUPA  
Encl.: Two options forms, under CPF & GPF

To  
The Registrar,  
Jadavpur University

Sub : Application for Revision of Pension, Family Pension, Gratuity and Commuted Value of Pension

1	(a)	Name of the Pensioner/Family Pensioner (in Block Letters)	
	(b)	Name of deceased Employee (in case of family pension)	
	(c)	Relationship (in case of family pension)	
2	Residential Address with PIN Code (in Block Letters)		
3	Pension Payment Order (PPO) No		X
4	Date of birth of the Pensioner/Family Pensioner		DD/MM/YYYY
5	Date of Option to come under Revised Pay Structure		DD/MM/YYYY
6	(a)	Date of Retirement of the Pensioner	
	(b)	Date of death of employee in case of Family Pension	
7	(a)	Band Pay Scale and Grade Pay of the post held at the time of retirement/death	
	(b)	Last Basic Pay (Band Pay + Grade Pay) at the time of retirement/death	
	(c)	HRMS ID (if available) of the employee	X
8	(a)	Amount of Pre-revised Pension sanctioned	
	(b)	Amount of portion of pension already commuted	
	(c)	Amount of Retiring/Death Gratuity sanctioned	
9	Designation of the post at the time of retirement		
10	(a)	Additional Commutation of Pension is required	YES/NO
	(b)	If YES, Please mention the revised commuted amount or Percentage ( 33 1/3% )	
11	Mobile No.		
	E-mail Id.		

Date :

Signature of the retired-employee/Family Pensioner

N.B.: To be submitted as per G.O. no. 363-Edn(U) dated 12<sup>th</sup> June 2020 by the employees retired between 1/1/2016 to 31/12/2019

**FORMAT - II to ANNEXURE - II**

**GPF**

To  
The Registrar,  
Jadavpur University

Sub : Application for Revision of Pension, Family Pension, Gratuity and Commuted Value of Pension

1	(a)	Name of the Pensioner/Family Pensioner (in Block Letters)	
	(b)	Name of deceased Employee (in case of family pension)	
	(c)	Relationship (in case of family pension)	
2	Residential Address with PIN Code (in Block Letters)		
3	Pension Payment Order (PPO) No		
4	Date of birth of the Pensioner/Family Pensioner		DD/MM/YYYY
5	Date of Option to come under Revised Pay Structure		DD/MM/YYYY
6	(a)	Date of Retirement of the Pensioner	
	(b)	Date of death of employee in case of Family Pension	
7	(a)	Band Pay Scale and Grade Pay of the post held at the time of retirement/death	
	(b)	Last Basic Pay (Band Pay + Grade Pay) at the time of retirement/death	
	(c)	HRMS ID (if available) of the employee	
8	(a)	Amount of Pre-revised Pension sanctioned	
	(b)	Amount of portion of pension already commuted	
	(c)	Amount of Retiring/Death Gratuity sanctioned	
9	Designation of the post at the time of retirement		
10	(a)	Additional Commutation of Pension is required	YES/NO
	(b)	If YES, Please mention the revised commuted amount or Percentage ( 40 % )	
11	Mobile No.		
	E-mail Id.		

Date :

Signature of the retired-employee/Family Pensioner

N.B.: To be submitted as per G.O. no. 302-Edn(U) dated 13<sup>th</sup> March 2020 by the employees retired between 1/1/2016 to 31/12/2019