

**JADAVPUR UNIVERSITY
KOLKATA – 700032**

Faculty of Engineering & Technology

Important instructions for admission in the P.G. Engg./Tech./Arch./Pharm under FET and FISLM for the Academic Session 2018-19 (**Spot Round**):

New / Waitlisted Candidates:

- a) All candidates, whose names appear in the **Provisional Admission Lists for Spot Round** (as “**New Admission**” in the Remarks column) and **Provisional Waiting Lists for Spot Round**, will bring a printout of the PG Application Form along with all original Mark-sheets, Certificates and other required documents mentioned in the P.G. Information Brochure (Page 2, Article 13), along with self-attested photocopies and 5 copies of recent photograph (passport-sized).
- b) Reporting / Verification schedule of all candidates whose names appear as “**New Admission**” in the **Provisional Admission Lists for Spot Round** or appear in the **Provisional Waiting Lists for Spot Round**
 - i) Date of Reporting / Verification: **23rd August, 2018.**
 - ii) Time of Reporting: **From 10-00 a.m. to 11-00 a.m.**
 - iii) Venue of Reporting / Verification: **Gandhi Bhavan, Jadavpur University Main Campus**
 - iv) Time of Publication of Updated Admission Lists (based on candidates who report on the date / time mentioned above): **01-30 p.m.**
- c) Candidates are directed to bring all their documents for verification (if offered admission in the Updated Admission List) **at Gandhi Bhavan on 23.08.2018** after publication of the Updated Admission List. Otherwise his/her candidature will be treated as cancelled without further information.
- d) Candidates, **who will be offered admission for the first time**, are directed to take their admission **on 23.08.2018** after the verification of documents is completed.
- e) **Fees Required at the time of Admission for New Students**: One Semester Tuition Fees mentioned in the Information Brochure and Rs.1000/- as Admission Charges.

Upgraded Students:

- a) All **upgraded students** (those who have already taken admission in Jadavpur University during the first round and whose names appear in the **Provisional Admission Lists for Spot Round** as “**Upgraded from...**” in the Remarks column) will need to take admission in the upgraded course on **23rd August, 2018 (11:00 a.m. onwards)**.
- b) **Fees Required at the time of Admission for Upgraded Students:**
 - i) If the Fee Structures for the Old and Upgraded Courses are same (as mentioned in the Information Brochure), the candidate will be required to pay Rs. 100/- as upgrade charges.
 - ii) If the Fee Structure for the Upgraded Course is higher than that of the Old Course, the candidate will be required to pay the balance amount (as can be computed from the Information Brochure).
 - iii) If the Fee Structure for the Upgraded Course is lower than that of the Old Course, the excess amount will be refunded to the candidate against specific claim in due course.