

**JADAVPUR UNIVERSITY**  
**KOLKATA – 700032**  
**Office of the Controller of Examinations**  
**NOTICE**

Dated: 21.09.2015

To,  
All HOD/Directors of Schools  
& All Faculty members  
Under Faculty of Engineering & Tech, JU

**SUB:SUBMISSION OF THESIS FOR BIENNIAL**  
**CANDIDATES FOR PG ENGG,2014-15.**

**Dear Sir/ Madam,**

- **ELIGIBILITY OF STUDENTS:** 4 SEMESTER PG ENGG/M.TECH STUDENTS OF 2013-14 REGISTRATION AND 6 SEM M.TECH STUDENTS OF 2012-13 REGISTRATION WHO WAS PROMOTED IN 2013-14 SESSION /ANY PG ENGG-M TECH STUDENTS WHO HAVE TAKEN CASUAL ADMISSION IN 2014-15 SESSION AND NOT SUBMITTED THEIR THESIS IN THE MONTH OF MAY –JUNE 2015.
- **ONLINE APPLICATION IN JU WEBSITE;** LINK EXAM-EXAMINATION FORM FILL UP ( EVEN SEM SUPPLE)-FROM **02/11/2015-4/11/2015.** TAKE PRINT OUT OF DEMAND SLIP.
- **DEPOSIT REQUISITE FEES** AS PER DEMAND SLIP AT CASH COUNTER FOR JU CAMPUS STUDENTS AND SALLAKE UBI BRANCH WITH A COPY OF DEPOSIT TO SALLAKE MR SECTION FOR SALLAKE CAMPUS STUDENTS. <FROM **02/11/2015-5/11/2015**>
- TAKE PRINT OUT OF THE ONLINE ADMIT CARD (ONLY AVAILABLE AFTER DEPOSIT OF REQUISITE CASH BY STUDENTS)
- **THESIS SUBMISSION WILL BE ON 16/11/15 & 17/11/15 AT COE'S OFFICE.**

Regarding thesis, please note the followings:

1. For ONE internal examiner, the no of copies of thesis, to be submitted to COE's dept are TWO.

2. For TWO internal examiners, the no of copies of thesis, to be submitted to COE's dept are THREE.
3. The Candidate must write the **Examination Roll no** in the thesis and on the CD containing soft copy of the thesis.
4. for the purpose of Digital Library, one CD( containing soft copy of the thesis)has to be submitted to COE's department per candidate.
5. **JU Logo can not be used in the thesis.**
6. Thesis must be signed by the HOD/DIR & Supervisor/s and Dean, FET and submit the same with above signatures only.
7. **ALL THE EXAMINATION OF THESIS MUST BE COMPLETED BY 23/11/2015; AND LAST DATE OF SUBMISSION OF MARKS IS 24/11/15.**
8. The list of Internal & External Examiners must be sent before **16/11/2015**(in the following format)

| Sr No | Class Roll No | Name of student | Name of internal examiner with dept | External Faculty with address and ph no | Whether thesis to be sent to external faculty through our office /through internal examiner |
|-------|---------------|-----------------|-------------------------------------|---|---|
|       |               |                 |                                     |   |   |

Thanking you all for your kind every-time whole-hearted cooperation.



Yours sincerely  
Controller of Examinations