UGC–Human Resource Development Centre
Jadavpur University
Kolkata

Notification of Orientation Programme as approver by UGC, New Delhi for the Session 2017–2018

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Programme Title</th>
<th>Theme</th>
<th>Programme Date</th>
<th>Important Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>65th Orientation Programme</td>
<td>Arts, Humanities &amp; Social Science</td>
<td>July 17, 2017 To August 12, 2017</td>
<td>Last date of Application: June 30, 2017 Selection List (Tentative): July 7, 2017 (After 5:00PM at website: <a href="http://www.jaduniv.edu.in">www.jaduniv.edu.in</a>)</td>
</tr>
<tr>
<td>3.</td>
<td>67th Orientation Programme</td>
<td>Arts, Humanities &amp; Social Science</td>
<td>November-December, 2017</td>
<td>Details will be published soon.</td>
</tr>
<tr>
<td>4.</td>
<td>68th Orientation Programme</td>
<td>Science &amp; Engineering</td>
<td>February-March, 2018</td>
<td>Details will be published soon.</td>
</tr>
</tbody>
</table>

Notification for Refresher Courses, Short Term Courses and Winter School will be posted in the University website subsequently.

1) Applications are to be made in the prescribed format (click here to download form) and submitted either by post to the following address or by e-mail (scanned copy of application along with No-Objection-Certificate and other relevant documents) to hrdcju.op@gmail.com

Postal Address: The Director (Addl. Charge),
UGC-Human Resource Development Centre,
Jadavpur University,
Salt Lake Campus, Block – LB, Plot No. – 8,
Sector – III, Salt Lake City, Kolkata – 700 098

2) Eligibility:

Newly appointed Assistant Professors/Assistant Librarians (Grade-II) within two years of continuous service and all those Teachers/Assistant Librarians (Grade-I)/Librarians who require orientation for getting a higher grade are eligible to apply.

Teachers/Assistant Librarians/Librarians working in universities that are included under section 2(f) of the UGC Act and teachers of colleges that do not yet come within the provision of section 12(B) but have been affiliated to a university for at least two (2) years may also apply for Orientation Programme. However, they would not be paid Travel Allowance/Dearness Allowance and other allowances for attending courses. Full time contractual/ad-hoc teachers who have been teaching for at least three (3) academic sessions in a college/institution affiliated to a university for at least two (2) years may also apply.

3) If selected, a candidate has to fulfill all the formalities related to obtain the course completion certificate i.e. participate in the Seminar, Evaluation process, Group discussion and the Assessment work during the course under the guidance of resource persons or course coordinator/s. Evaluation shall be done on the following components:
a) Multiple-choice objective tests  
b) Seminars/participant presentation  
c) Project/survey/others  
d) Micro-teaching/participation  
e) Holistic response (punctuality, regularity, initiative, conduct, responsiveness, etc.)

4) Selected candidates will have to arrange their own accommodation during their stay in Kolkata for the Orientation Programme.

5) **No. of seats:**

An Orientation Programme/Refresher Course/Short Term Course/Summer School/Winter School will be organized only if there are at least 30 eligible applicants. Maximum number of applicants would generally be 35. However, if need arises, additional 5 seats may be allocated to teachers/scholars (whichever is applicable) of Jadavpur University subject to approval by Director and/or CEO of UGC-HRDC, JU.

6) **Selection criteria:**

a) Date of promotion due and requirement of orientation programme for the next stage of promotion. 
b) Preference shall be given to teachers teaching in departments/subjects/disciplines consistence with the specific areas/subjects/disciplines of orientation programme. 
c) For percentage of seats as mentioned below, preference may be given to reserved category applicants:  
   SC: 22% (8 seats)  
   ST: 6% (2 seats)  
   OBC A: 10% (4 seats)  
   OBC B: 7% (2 seats)  
   Differently-Abled: 3% (1 seat)  
d) For Orientation Programme, preference will be given to Assistant Professor over Associate/Full Professor.

By Order,

Dated: June 12, 2017

Director  
UGC-HRDC, JU