THE JADAVPUR UNIVERSITY
FIRST REGULATIONS UNDER THE
JADAVPUR UNIVERSITY ACT, 1981
(WEST BENGAL ACT XXIV OF 1981)

(Approved by the Chancellor
Vide Memo No. 2159-Edn(u)
dated 9th August, 1985)
In exercise of the power conferred by sub-section (2) of section 54 of the Jadavpur University Act, 1981 (West Bengal Act XXIV of 1981), the first Vice-Chancellor of the Jadavpur University hereby causes, with the approval of the Chancellor and with the assistance of the Committee consisting of members nominated by the State Government, the following regulations to be framed:—

THE JADAVPUR UNIVERSITY FIRST REGULATIONS
## CONTENTS

<table>
<thead>
<tr>
<th>Chapter</th>
<th>Subject</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Courses under various Faculties and conditions for admission</td>
<td>1</td>
</tr>
<tr>
<td>II</td>
<td>Provisions relating to Doctorate Degrees</td>
<td>22</td>
</tr>
<tr>
<td>III</td>
<td>Examination Rules</td>
<td>33</td>
</tr>
<tr>
<td>IV</td>
<td>Powers and Functions of Board of Studies</td>
<td>80</td>
</tr>
<tr>
<td>V</td>
<td>Powers and Functions of Deans of Faculty Councils</td>
<td>82</td>
</tr>
<tr>
<td>VI</td>
<td>General procedure for Meetings</td>
<td>84</td>
</tr>
</tbody>
</table>
CHAPTER—I

COURSES UNDER VARIOUS FACULTIES AND CONDITIONS FOR ADMISSION

Part I

FACULTY OF ARTS

1. COURSES (offered by different departments of the University):

I) Undergraduate Course: (a) Honours courses of three years' duration leading to the Bachelor of Arts in Bengali, Comparative Literature, Economics, English, History, Philosophy, Political Science and Sanskrit. (b) Course of one year's duration leading to the degree of Bachelor of Library and Information Science. (c) Evening Course of 1½ year's (18 months) duration leading to the degree of Bachelor of Library and Information Science.

II) (a) Post-graduate course of two years' duration leading to the Master of Arts degree in Bengali, Comparative Literature, Economics, English, History, International Relations, Philosophy and Sanskrit.

(b) Post-graduate Course of one year's duration leading to the Degree of Master of Library and Information Science.

(c) Post-graduate Evening Course of three years duration leading to Master of Arts degree in Bengali, Economics, English, History, Philosophy and Sanskrit.

III) Master of Philosophy (M.Phil) course of two years' duration in English, International Relations, Philosophy, Comparative Literature and Sanskrit.

IV) Language courses: (a) certificate course in German, French and Russian.

(b) Diploma Course in German, French and Russian.

(c) Advanced Diploma Course in German and Russian.

The Courses are of one year's duration and are open only to the students of this University.

(d) Certificate Course in Bengali.

2. Eligibility for admission:

(I) Undergraduate courses:

(a) Bachelor of Arts: Candidates who have secured at least 50% marks in Arts stream or 55% marks in
Science or Commerce stream of the respective Higher Secondary Examination or its equivalent (except in the case of reserved quotas and Sanskrit Department) are only eligible to submit their mark-sheets in the respective departments as noted above.

(b) **Bachelor of Library & Information Science (Day):**

i) Deputed candidates—Graduation plus minimum three years’ experience as whole-time salaried staff in a recognised library—Information and formally forwarded by employer for this course.

ii) Certificate holders—Graduation plus certificate in library science from a recognised institution with minimum fifty per cent marks in the certificate examination.

iii) Freshers-Honours Degree and/or Master Degree in any subject from a recognised University with at least second division marks in any public examination preceding the Bachelor’s Degree Examination.

(c) **Bachelor of Library & Information Science (Evening):**

Graduation plus minimum three years’ experience as whole-time salaried staff in a recognised library/Information Centre and formally forwarded by the appointing authority for this course.

(II) **Post-Graduate Courses:**

(a) **Master of Library & Information Science (Day):**

Bachelor Degree in Library & Information Science or its equivalent from a recognised University/recognised institution with a minimum three years’ continuous experience as whole-time salaried staff in a recognised library/Information Centre after obtaining the said degree or its equivalent and formally forwarded by the appointing authority for this course.

Duration—One academic session.

(b) **Master of Arts (Day):**

Candidates who have passed the Higher Secondary or its equivalent examination in 3rd/pass Division and have passed B.A. without Honours need not apply except in case of Sanskrit. Candidates who have appeared at the B.A. Pass Examination in 3-year Honours course after having passed B.A.

Part-I Examination with Honours in 3-year Course may also apply.

(i) for Bengali, English, Economics, History, International Relations, Philosophy—

3-year B.A. Honours Degree in the subject or its equivalent from a recognised Institution.

(ii) for Comparative Literature and Sanskrit—3-year B.A. Degree or its equivalent from a recognised Institution.

(c) In the event of any candidate seeking admission to a post-graduate course in a subject of Arts Faculty in which he does not have the Bachelor degree with Honours should be a pre-requisite for admission, pass an examination comprising of two papers of 100 marks each covering substantively the B.A. Honours course in a similar subject of this University to be conducted by this University. Candidates from Science and Commerce streams, seeking admission to post-graduate courses in Arts Faculty will have to pass also an examination in Bengali and English comprising one paper of 100 marks in each subject. Such students as have studied similar subjects in B.A. pass course and qualified may be exempted from this pre-requisite examination on the recommendation of the department concerned after interview.

On satisfying the above pre-requisite such candidates may be admitted in order of merit only if there be vacancy after admitting the Honours graduates in that subjects.

(d) **Master of Arts Course (Evening):**

The candidates should have at least 3-year B.A. Pass Degree or 2-year B.A. Honours Degree. The candidate should be also in permanent employment. School teachers will be given preference.

If the number of suitable candidates for admission is less than 15 in a particular course, the course will not be offered that year.

(e) **Master of Philosophy:**

(i) **INTERNATIONAL RELATIONS:** A candidate who has passed the Master of Arts Examination in International Relations or Political Science with specialisation in International Relations/Modern History/Sociology/Economics
of any Indian University/recognised Institution securing at least 50% marks in aggregate is eligible to apply for admission.

(ii) **ENGLISH**: A candidate who has passed the Master of Arts Examination in English or Comparative Literature of any Indian University/recognised Institution securing at least 50% marks in aggregate is eligible to apply for admission.

(iii) **PHILOSOPHY**: A candidate who has passed the Master of Arts Examination in Philosophy of any Indian University/recognised Institution securing at least 50% marks in aggregate is eligible to apply for admission.

(iv) **COMPARATIVE LITERATURE**: A candidate who has passed the Master of Arts Examination in Comparative Literature, English, Bengali or any other literature course of any Indian University/recognised Institution securing at least 50% marks in aggregate is eligible to apply for admission.

(v) **SANSKRIT**: A candidate who has passed the Master of Arts Examination in Sanskrit of any Indian University/recognised Institution securing at least 50% marks in aggregate is eligible to apply for admission.

(f) **Language Courses**: All students of this University are eligible to take up certificate course in language (French, German or Russian). Holder of certificate and Diploma in the particular language will be eligible for admission to Diploma and Advanced Diploma course respectively.

(g) Certificate course in Bengali: A graduate of any University or a foreign student is eligible for admission. The course is open only to non-Bengalee students.

3. **Procedure of admission**:

Application for admission has to be made in the prescribed form. The form duly filled in and together with the necessary certificates and the prescribed fees has to be submitted to the Registrar by the dates fixed for the purpose. Incomplete or irregular forms will not be considered. The application registration fees are not refundable.

A student of this University is exempted from paying the registration fee.

An application which has been registered for one course will not be considered for another course.

Admission will be made on the basis of merit subject to an interview by the Admission Board whose decision regarding the selection of a candidate will be final.

A candidate who fails to appear for interview will not normally be considered for admission.

In the case of the Undergraduate Course other than that of Engineering & Technology, the percentage of total marks secured at the last University or Board Examination will be the basis of merit, or on the basis that will be decided by the Admission Board of the University.

In the case of the Post-graduate Course the total marks secured at the Bachelor of Arts Examination will be the basis of merit or on basis that will be laid down by the Admission Board.

Applicants to Post-graduate Evening classes should submit a no-objection certificate from the Head of the Institute/Secretary in which they are employed.

The last date for taking admission to any course or transfer from the department to another of this University will be a date not later than 30 working days of the commencement of classes in the course. The same time limit will apply for any change in Honours as well as subsidiary subjects.

Transfer from other universities (for the same subject) within 6 months from the date of classes for undergraduate course and within 4 months from the date of commencement of classes for post-graduate courses.

4. **INTAKE**:

The following are the annual intakes in the different courses of the Faculty of Arts:

(Subject to revision by the Executive Council)

- First year Under-graduate class of each course: 40
- Bachelor of Library and Information Science course: 55
- First year Post-graduate class (Day) of each course: 50
- Certificate Course in Bengali: 60
- Bachelor of Library and Information Science (Evening) course: 40
- Master of Library and Information Science course: 12
(b) Students will be admitted in two consecutive years and there will be no admission in the third year, and this cycle will continue in subsequent years. The intake is as follows:

First year post-graduate class (Evening) of each course ... 50

M.Phil. Courses:

Comparative Literature ... 10
English ... 15
International Relations ... 15
Philosophy ... 10
Sanskrit ... 10

(1) Subjects of studies for Honours Courses in the Faculty:

All students of the Honours Course shall study 6 papers in non-Honours subject during their first 2 years and they are examined in these papers in B.A. Part-I Examination at the end of the 2nd year. The 8 Honours Papers are studied during the 3 years and they are examined in these papers in the B.A. Final Examinations at the end of the 3rd year class.

Ninth Paper in the Honours Course—a break-up of the 100 marks of the paper is as follows: 40 for the Annual Examination from the 1st year to 2nd year, 40 for Tutorials in course of all the 3 years and 20 for vice-voce test as a part of the B.A. Final Examination.

(II) Subjects of study other than Honours are as follows:

(a) Bengali: Non-Bengalee students and students of Bengali Honours course will offer Alternative English in lieu of Bengali. Any student who, though a Bengalee, has not studied Bengali during school career may be permitted to offer Alternative English and he/she should apply to the Dean of Faculty Council for this purpose immediately after admission to the 1st year class.

(b) English: Students of English Honours course will offer Alternative Bengali. However, if such student has not studied Bengali during school career, he/she may be permitted to offer “Alternative English”, and he/she should apply to the Dean for this purpose immediately after admission to the 1st year class.

N.B. No student whose mother tongue is Bengali and has passed the Higher Secondary Examination with Bengali as one of the subjects shall be granted exemption from studying Bengali at B.A. level.

(c) 2 papers in the subsidiary subject. There is a subsidiary course of 2 papers in each of the 9 subjects of the Honours course. Students of Economics Honours are also permitted to offer Mathematics as their subsidiary subject.

Part II

FACULTY OF ENGINEERING & TECHNOLOGY

5. Courses (offered by different departments of the University)

1. (a) Undergraduate Courses in Architecture, Chemical Engineering, Civil Engineering, Computer Science & Engineering, Electrical Engineering, Electronics & Telecommunication Engineering, Mechanical Engineering, Metallurgical Engineering and Production Engineering leading to the Degree of Bachelor of Architecture (B_ARCH), Bachelor of Chemical Engineering (B.Ch.E.), Bachelor of Civil Engineering (B.C.E.), Bachelor of Computer Science & Engineering (B.C.S.E.), Bachelor of Electrical Engineering (B.E.E.), Bachelor of Mechanical Engineering (B.M.E.), Bachelor of Metallurgical Engineering (B.Met.E.), Bachelor of Production Engineering (B.Prod.E.) respectively. Each of these are 4-year course excepting Architecture and Production Engineering duration of which is 4½ years.

(b) Undergraduate Course in Pharmacy of 4 years’ duration leading to the Degree of Bachelor of Pharmacy (B.Pharm.).

(c) Degree Course in Food Technology & Biochemical Engineering and Instrumentation & Electronics Engineering of 3 years’ duration each leading to the Degree of Bachelor of Technology (B.Tech).

(d) Part-time (Evening) Degree Courses in Engineering in Civil, Electrical and Mechanical Engineering of 5 years duration leading to the B.C.E., B.E.E. and B.M.E. Degree respectively. These courses are open to Diploma-holders in Engineering who are in service.

II. Postgraduate Courses in Architecture, Chemical Engineering, Civil Engineering, Electrical Engineering, Electronics & Telecommunication Engineering, Mechanical Engineering, Metallurgical Engineering, Pharmacy, Food Technology & Biochemical Engineering and Production Engineering leading to the Degree of Master of Architecture (M.Arch.), Master of Chemical Engineering (M.Ch.E.), Master of Civil Engineering (M.C.E.), Master of Electrical Engineering (M.E.E.), Master of Metallurgical Engineering (M.Met.E.) and Master of Engineering (M.E.) respectively.
(M.E.E.), Master of Electronics & Telecommunication Engineering (M.E.Tel.E.), Master of Mechanical Engineering (M.M.E.), Master of Metallurgical Engineering (M.Met.E.), Master of Technology (M.Tech.), Master of Pharmacy (M.Pharm.) and Master of Production Engineering (M.Prod.E.) respectively. The duration of the courses is for three Semesters.

The fields of specialisation under various Departments offering Master's Degree are indicated below along with minimum educational qualifications for admission to these courses:

<table>
<thead>
<tr>
<th>Programme to which admission is sought</th>
<th>Fields of specialisation</th>
<th>Bachelor's degree required in</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Chemical Engineering</td>
<td>Chemical Engineering</td>
<td></td>
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<tr>
<td>Civil Engineering</td>
<td>1. Structural Engg.</td>
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<td></td>
<td>2. Soil Mechanical &amp; Foundation Engg.</td>
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<td></td>
<td>3. Environmental Engg.</td>
<td>Civil Engineering</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>1. Electrical Power System</td>
<td></td>
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<td></td>
<td>2. Electrical Machines</td>
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<tr>
<td></td>
<td>3. High Voltage Engg.</td>
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<td></td>
<td>4. Control System</td>
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<td></td>
<td>5. Electrical Measurements &amp; Instrumentation</td>
<td>Electrical Engineering</td>
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<tr>
<td></td>
<td>2. Electronic Device</td>
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<td></td>
<td>3. Microwave Engineering</td>
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<td></td>
<td>4. Computer Engineering</td>
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<td></td>
<td>5. Communication Engg.</td>
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<tr>
<td>Master of Technology in Food Technology and Biochemical Engg.</td>
<td>1. Food Technology</td>
<td>Food Technology &amp; Biochemical Engg./Chemical Engg.</td>
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<tr>
<td></td>
<td>2. Biochemical Engg. &amp; Microbial Technology</td>
<td></td>
</tr>
<tr>
<td>Master of Engineering offered by Civil Engineering</td>
<td>Environmental Engg.</td>
<td>Ch.E./FTBE</td>
</tr>
<tr>
<td></td>
<td>2. Fluid Mechanics &amp; Hydraulics</td>
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<tr>
<td></td>
<td>3. Production Engg.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. Control System</td>
<td></td>
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<tr>
<td></td>
<td>3. Elec. Measurements etc.</td>
<td></td>
</tr>
<tr>
<td>Architecture</td>
<td>1. Urban Design</td>
<td>B.Arch.</td>
</tr>
<tr>
<td></td>
<td>2. Housing</td>
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</tr>
<tr>
<td>Chemical Engg.</td>
<td>Mech./Tech. (FTBE)/Met.</td>
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III. Postgraduate Diploma courses in Engineering and Technology may be offered to sponsored candidates only. The admission requirement being a Bachelor's Degree in the relevant subject with proper background.

7. Eligibility for Admission:

Candidates who have passed the Higher Secondary (10+2) Examination in General stream of West Bengal Council of Higher Secondary Education or any other equivalent examination of a University/Board with Physics, Chemistry, Mathematics and English are eligible for admission to the First Year Class of the Undergraduate Courses, provided they satisfy the prescribed medical fitness.

Selection for provisional admission to the Engineering
Degree Courses and also to the B.Pharm. and B.Arch. Courses will be made on the results of Joint Entrance Examination, conducted by the West Bengal Board of Examination for Admission to Engineering, Medical/Technological Degree Colleges, provided candidate satisfies the prescribed medical fitness. Provisional Admission will stand cancelled in case the candidate fails to pass the qualifying examination.

For admission to Architecture Course, candidates will be required to appear also at a special test in free-hand drawing to be conducted by the Department concerned of the University.

(b) Undergraduate Course in Pharmacy:

Candidates who possess (i) qualifications as detailed in (a) above or (ii) Diploma in Pharmacy recognised by the Pharmacy Council of India will be eligible for admission. They will be required to satisfy the condition of medical fitness.

(i) 50% of total intake will be made in accordance with the procedure prescribed in (a) above.

(ii) 50% of total intake (Govt. Quota).

Eligibility:

Candidates belonging to Higher Secondary category must have passed H.S. or equivalent in First Division. In case of candidates belonging to the category of B.Sc. passed, H.S. in First Division may be allowed to be waived. In case of candidates belonging to the category of Diploma Holders in Pharmacy from W.B. Pharmacy Council pass in H.S. may be allowed to be waived.

(c) Degree Courses in Food Technology & Biochemical Engineering and Instrumentation & Electronics Engineering:

Candidates who have passed B.Sc. Examination of any University with Chemistry Honours and Physics & Mathematics as subsidiary subjects are eligible for admission to 3-year course in Food Technology & Biochemical Engineering. Graduates with Honours either in Physics or Mathematics are eligible for admission to 3-year course in Instrumentation & Electronics Engineering. They will be required to satisfy the condition of medical fitness.

(d) Part-time (Evening) Degree Courses in Engineering:

Candidates who have passed the Diploma Examination of the National Council of Education, Bengal/any Indian University/Government/Statutory Board in Civil/Electrical or Mechanical Engineering or have passed B.O.A.T. Examination for Diploma in Mechanical or Electrical Engineering of diploma in relevant subject recognised by this University and are in actual employment are eligible to apply for admission to the first year class of the part-time (Evening) Degree Courses in Engineering. The students admitted under this scheme are required to be in employment during the course of study.

11. Postgraduate Degree Courses:

A student who has obtained the Bachelor’s degree in any course in Engineering/Pharmacy/Architecture/Technology at any Indian University or Institution with at least 60% marks is eligible for admission to the Postgraduate course in Engineering/Technology/Pharmacy/Architecture in the corresponding subject and qualified through Graduate Aptitude Test in Engineering (GATE) Examination.

Medical Fitness:

Candidates seeking admission to all Degree Courses in Engineering as well as Architecture and Pharmacy Courses should possess good health and physique with sound mind and should be capable of undergoing N.C.C. Training. They should not have any physical deformity or infirmity and should not be suffering from any disease or illness that might incapacitate him/her in future. Eye-sight standard; (a) should not be colour blind; (b) allowble defect-myopia or miopic astigmatism correcting lens not exceeding 3.5.

8. Procedure of Admission:

All candidates should appear at the Joint Entrance Examination conducted by the “West Bengal Board of Examination for Admission to Engineering Degree Colleges”.

A separate application for admission to this University has to be made in the prescribed form.

The form duly filled in together with necessary certificate/mark-sheet and the prescribed fee has to be submitted to the Registrar within the prescribed date. Particular care should be taken to incorporate on the application form the Registration Number of the candidate given by the “West Bengal Board of Examination for admission to Engineering Degree Colleges”, failing which the application will be rejected. Selection will be made on the result of Joint Entrance Examination, subject to an interview by the Admission Committee whose decision regarding selection of a candidate will be final.
A candidate who fails to appear for interview will not be normally considered for admission.

II. Bachelor of Technology:

3-year Course in (i) Food Technology and Biochemical Engineering and (ii) Instrumentation and Electronics Engineering.

Application for admission is to be made in the prescribed form. The form duly filled in together with necessary certificate/mark-sheets and the prescribed fee has to be submitted to the Registrar within the prescribed date. Selection will be made on the result of Admission Test, subject to the interview by the Admission Committee whose decision regarding the selection of a candidate will be final.

A candidate who fails to appear for interview will not be normally considered for admission.

III. Part-time (Evening) Degree Courses in Engineering:

Application for admission is to be made in the prescribed form. The form duly filled in together with the necessary certificate/mark-sheets and the prescribed fee has to be submitted to the Registrar within the prescribed date. Selection will be made on the result of Admission Test and interview by the Admission Committee whose decision regarding selection of a candidate will be final. A candidate who fails to appear for interview will not normally be considered for admission.

IV. Postgraduate Courses in Engineering:

Application for admission to the Postgraduate Course in Engineering is to be made in the prescribed form. The form duly filled in together with the necessary certificate/mark-sheets and prescribed fee has to be submitted to the Registrar within the specified date. Selection will be made on the following basis:

(i) Performance in GATE Examination

(ii) Academic Record in Undergraduate Classes.

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<table>
<thead>
<tr>
<th>I. 4-Year Undergraduate Course in Engineering</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st year of 4-Year Undergraduate Course</td>
<td>20</td>
</tr>
<tr>
<td>2nd year of 4-Year Undergraduate Course</td>
<td>60</td>
</tr>
<tr>
<td>3rd year of 4-Year Undergraduate Course</td>
<td>90</td>
</tr>
<tr>
<td>4th year of 4-Year Undergraduate Course</td>
<td>90</td>
</tr>
<tr>
<td>Total</td>
<td>30</td>
</tr>
</tbody>
</table>

II. 4-Year Degree Course in Pharmacy—Total seats 60

(a) Food Technology & Biochemical Engineering—15

(b) Instrumentation & Electronics Engineering—20

III. 3-Year Degree Course—20 seats in each of the Departments of Mechanical, Electrical, Chemical, Civil and Metallurgical Engineering.

4+4 seats in Food Technology and 20 in Pharmacy, 10+5 (sponsored) in Production Engineering.

Intake of students may be revised by the Admission Board, subject to approval by the Executive Council.
Part III

FACULTY OF SCIENCE

10. COURSES (offered by different Departments of the University):

(I) Undergraduate Courses:

Honours Courses of three years’ duration leading to the Bachelor of Science degree in Physics, Chemistry, Mathematics and Geological Sciences

(II) Subjects of study:

Honours subjects: Physics, Mathematics, Geological Sciences and Chemistry.

Students are required to study two subsidiary subjects other than the respective Honours subjects, as indicated below:

Honours subject: Subsidiary subjects:

(a) Physics Mathematics and any one of the following: — Chemistry, Computer Science.

(b) Mathematics Any two of the following: Chemistry, Statistics, Computer Science and Physics.

(c) Geological Sciences Mathematics and either Physics or Chemistry

(d) Chemistry Mathematics and Physics.

Regarding the assignment of the subsidiary subject(s) to any candidate, the decision of the Admission Committee shall be final.

(II) Post-graduate Course:

(a) Two years’ Courses leading to the Master of Science degree in Physics, Chemistry, Mathematics (both Pure and Applied), three years’ courses leading to the Master of Applied Geology and Master of Computer Applications and one-year Post-M.Sc. Diploma in Computer Applications.

(b) Post-graduate Evening Courses in Physics, Chemistry, and Mathematics of three years’ duration.

11. Eligibility for admission

(I) B.Sc. (Hons.)

Candidates who have passed the Higher Secondary (10+2) or any other recognised equivalent examination at least in the Second Division with Physics, Chemistry and Mathematics are only eligible to apply.

(II) M.Sc. (Day)

(a) For M.Sc. in Physics, Chemistry:

Candidates who have passed three-year B.Sc. Examination of any Indian University or any examination recognised as equivalent by this University for the purpose, with Honours in the relevant subject and Mathematics as one of the subsidiary/pass subjects.

(b) For M.Sc. in Mathematics:

Candidates who have passed three-year B.Sc. Examination or equivalent with Honours in Mathematics and also candidates having Honours in Physics or Statistics, provided they have obtained not less than 50% marks in subsidiary/pass Mathematics, are eligible to apply.

(c) M.Sc. in Applied Geology:

Candidates who have passed three-year B.Sc. Examination or equivalent with Honours in Geology/Geological Sciences and have Mathematics and Physics, Chemistry as subsidiary subjects are eligible to apply.

(III) M.Sc. (Evening)

(a) Physics and Chemistry:

Science graduates with at least 45% marks in the respective Honours subjects with Mathematics as one of the subsidiary/pass subjects, and employed as School Teachers or practising the subject in a Laboratory Institution/O rganisation are eligible to apply. School Teachers with at least one year in service will be given preference.

(b) Mathematics:

Science graduates having Honours in Mathematics, or graduates having Honours in Physics or Statistics securing not less than 50% marks in Mathematics, and in active service
are eligible to apply. School Teachers with at least one year in service will be given preference.

(iv) Master of Computer Applications:
Graduates with Mathematics as one of the subjects at the degree level are eligible to apply.

(v) Post M.Sc. Diploma in Computer Applications:
Candidates with M.Sc. degree in Mathematics and also with M.Sc. degree in Physics, Chemistry or Geological Sciences, with Mathematics as a subsidiary/pass subject at the B.Sc. level, are eligible to apply.

12 Procedures for Admission

Application for admission has to be made in the prescribed form to be issued for the particular course by the University. The form duly filled in and together with the necessary certificates and the prescribed fees has to be submitted to the Registrar by the dates fixed for the purpose. Incomplete or irregular forms will not be considered. The application registration fees are not refundable in any circumstances. A student of this University is exempted from paying the registration fee.

An application which has been registered for one course will not be considered for another course.

Admission will be made on the basis of merit subject to an interview by the Admission Board whose decision regarding the selection of a candidate is final.

A candidate who fails to appear for interview will not be considered for admission.

The last date for taking admission to any course will be a date not later than 30 working days of the commencement of the classes in that course. The same time limit will also apply for any change in the Honours or subsidiary subjects in the undergraduate course.

13. Intake (Subject to revision by Executive Council):

(i) The following are the annual intakes in the different course of the Faculty of Science:

First year Undergraduate Classes in

<table>
<thead>
<tr>
<th>Subject</th>
<th>Intake</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physics</td>
<td>50</td>
</tr>
<tr>
<td>Chemistry</td>
<td>50</td>
</tr>
<tr>
<td>Mathematics</td>
<td>60</td>
</tr>
<tr>
<td>Geological Sciences</td>
<td>28</td>
</tr>
</tbody>
</table>

(II) First Year Post-graduate Classes in Evening

The intake is as follows:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Intake</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physics</td>
<td>25</td>
</tr>
<tr>
<td>Chemistry</td>
<td>25</td>
</tr>
<tr>
<td>Mathematics</td>
<td>55</td>
</tr>
</tbody>
</table>

Students will be admitted in two consecutive years, and there will be no admission in the third year; and this cycle will continue in subsequent years.

Part—IV

Other courses of study in Affiliated Institutions

14. Shrimati Jawahari Devi Birla Institute of Home Science offers the following courses:

Study Courses

i) M.Sc. (Home Science) Course in Home Management (two years)

ii) M.Sc. (Home Science) Course in Child Development (two years)

iii) B.Ed. Course in Home Science (one year)

iv) B.Sc. (Honours) Course in Home Science (three years)

v) Diploma in Early Childcare Education (one year)

vi) Certificate Course in Home Science (one year)

vii) Certificate Course in Art in Everyday Life (one year)

15. Eligibility for Admission

I. (a) A student seeking admission for M.Sc. (Home Science) in Home Management course must have passed B.Sc. (Home Science) of Jadavpur University or an examination recognised as equivalent thereto of other University.
(b) A student seeking admission to M.Sc. (Home Science) in child Development Course must have passed—
   i) B.Sc. (Home Science)
   ii) B.Sc. with Psychology or
   iii) B.Sc. with Chemistry and also B.Ed. Examination.

The student from any other University shall be required to do the courses that may be considered as the pre-requisites for the various branches before she is qualified for the final examination.

II. A student seeking admission to B.Ed. (Home Science) Course must have passed B.Sc. (Home Science) of Jadavpur University or other examination recognised as equivalent thereto of other University.

A student who have passed Higher Secondary (10+2) examination of any statutory Board or equivalent examination of any Indian University or Board recognised by the Jadavpur University is eligible for admission to the First Year B.Sc. Class of 3-year Honours course in Home Science.

III. A student who has passed the Higher Secondary (10+2) examination of any statutory Board or equivalent examination of any Indian University is eligible for admission to the Diploma in Early Childhood Education Course.

IV. A student who has passed the Madhyamik Pariksha (Secondary Examination) of any Statutory Board recognised by the Jadavpur University is eligible for admission to the—
   a) Certificate Course in Home Science (one year) and
   b) Certificate Course in Art in Every day Life (one year).

Application for admission has to be made on the prescribed form obtainable on payment of Rs. 2/- on application to the Principal. Application must be accompanied by original mark-sheet and two attested/photostat copies of the mark-sheet along with a passport size copy of candidate’s photography.

c) Candidates for M.Sc. and B.Ed. courses may have to appear for a selection test and interview at their own cost.

15. Jadavpur Vidyaspith-College of Education:

(I) Courses:
   a) The College offers a Teacher-Education course, Bachelor of Education (B.Ed.).
   b) Professional course in Bachelor of Education (Physical Education, B.Ed. (Phy. Edn.))
   c) Master of Arts in Education
   d) Master of Business Administration (M.B.A.)

(II) Duration of the course:
   a) The B.Ed. course as in (a) above covers a period of fifteen months, commencing on the first day of July, every year.
   b) The B.Ed. (Phy. Edn.) course, as in (b) above, now covers a period of twelve months, commencing on the first day of July, every year. It was originally a 15-month Course.
   c) The M.A. in Education course, as in (c) above, covers a period of three years, comprising two examination parts, Part-I and Part-II.
   d) The duration of the full-time day course for M.B.A. is 2 years, and that of evening course in 3 years.

(III) (a) B.Ed. course:

The minimum qualification for admission is a degree in Arts, Science or Commerce. The intake capacity of the College for the B.Ed. course is 200. Secondary teachers and Freshers with good academic qualifications are admitted to the course on a 50 : 50 basis. It is a co-educational course.

Applications for admission are to be made in prescribed forms available from College Office on notified dates and terms. A teacher candidate is required to furnish a certificate in the prescribed form from the Headmaster, Headmistress or Secretary of the institution concerned to the effect that the institution has no objection to the candidate’s joining the course and also to releasing him/her for all teaching or other relevant practical classes, as and when necessary. Selection (for admission) is made on the basis of the applicant’s merit as ascertained and judged from his/her past achievements and records along with other certificates and testimonials, supplemented by an admission test and/or interview. A candidate who fails to appear at the admission test and/or interview is not considered for admission. The decision of the College authority in the matter is final.

Age limit for the teacher-candidates is normally 40 years (relaxable upto 45 years in exceptional cases) and that for fresher-candidates is 30 years.
(b) B.Ed. (Phy. Edn.) Course:

The minimum qualification for admission is a Degree in Arts, Science or Commerce.

The intake capacity of the college for this course is 60. Secondary School teachers and Freshers with good academic qualification are admitted to the course on a 50:50 basis.

Only male candidates are eligible for admission to this course at this college. It is a residential course and as such all selected candidates are to stay in the college hostel.

Selection (for admission) is made on the basis of the applicants’ merit as ascertained and judged from his past achievements and records along with other certificates and testimonials supplemented by an admission test, practical test and interview.

A candidate who fails to appear at the admission test, practical test and interview is not considered for admission. The decision of the college authority in the matter is final.

Age limit for the teacher candidate is 40 years and that for the freshers is 30 years.

(c) M.A. in Education Course:

The minimum qualification for admission is a good degree in Arts, Science or Commerce and a good B.Ed./B.T. degree of a recognised University.

Preference is given to those who hold Postgraduate and/or Honours Degrees.

The Course is a co-educational one and the intake capacity of the college, so far as this course is concerned, does not ordinarily exceed 40.

A teacher candidate is required to furnish a certificate in the prescribed form to the effect that the institution has no objection to his/her joining the course and also to releasing him/her for all kinds of practical and experimental work, as and when necessary.

The age limit for this course is normally 40 years, relaxable up to 45 years in exceptional cases.

(d) Master of Business Administration:

An Honours graduate in Arts/Science/Engineering/ Commerce or a graduate with a general or pass degree in Arts/Science/Engineering/Commerce of a recognised University with at least 50% marks in the aggregate will be eligible to apply.

Normal intake of students is 50. In addition, not more than 10 students can be admitted on being deputed by Industrial Houses, provided that they satisfy the eligibility requirement.

Students will be chosen on the basis of their interest, ability and aptitude for management studies as reflected in the admission tests and previous academic records and interview.

Part—V

MIGRATION

16. A candidate who has passed his/her last examination from a University other than Jadavpur University shall have to produce a migration certificate and pay the requisite Registration fee to the Jadavpur University within four months from the date of admission failing which his/her admission to any course under Jadavpur University is liable to be cancelled.
CHAPTER—II
Provisions relating to Doctorate Degrees

PREAMBLE

17. The University will award the following Doctorate Degrees:
   i) D.Litt. in Arts; D.Sc. in Science; Dr. Engg. in Engineering & Technology (including Pharmacy).
   ii) Ph.D. in Arts; Ph.D. in Science; Ph.D. in Engineering & Technology (including Pharmacy).

Of the above two categories, the degree of D.Litt. in Arts, D.Sc. in Science, and Dr. Engg. are to be considered as Doctorate Degrees of higher level and no supervisory guidance will be necessary. Ph.D. degree in Arts, Science and Engg./Pharm. are to be considered as Doctorate degrees of Junior level where supervisory guidance is compulsory, except as provided in clause 24, below.

Part—I

Eligibility for Registration

18. (i) The application for registration for the degree of Doctor of Philosophy (Ph.D.) is to be made to the Registrar in the prescribed form for consideration by the relevant Doctorate Committee accompanied by a scheme of work proposed to be undertaken for research and two copies of photographs of the candidate.

   (ii) A person who has obtained the Master's degree in Arts or Science or Engineering/Technology/Pharmacy from this University is eligible to apply for registration for the degree of Doctor of Philosophy.

   (iii) A person who has obtained Master's degree from another University or other Institutions recognised by this University or such other degree as may be considered sufficient for this purpose by the University will also be eligible for registration for Ph.D. Degree.

   (iv) A person who has obtained the Post-graduate Diploma of one year's duration in Engineering or Technology/Pharmacy of this University or from any other University or Institution recognised by

this University as equivalent thereto is eligible for provisional registration for the degree of Doctor of Philosophy provided that such candidate possesses at least two years' research/design and development/experimenting experience in a recognised university or Institution or Industry excluding the period spent for the Post-graduate Diploma course.

   (v) A person who has obtained the Bachelor's degree in Engineering/Technology/Pharmacy of this university or from any other university or Institutions recognised as equivalent thereto by this university may apply for registration for the Degree of Doctor of Philosophy in Engineering/Pharmacy provided that the rule about passing the qualifying examination provided in clause 28 shall apply in such cases.

   (vi) A candidate shall submit a statement that he is not currently enrolled as a student in any course of studies or registered for the doctorate degree in any University and shall undertake not to be thus enrolled or registered so long as he is registered for the Ph.D. degree at this University.

Procedure for Registration

19. (i) The Head of the Department shall forward the application to the Registrar together with a report in the prescribed form.

   A candidate applying for Ph.D. registration may choose his own Supervisor.

   (ii) Registration for Ph.D. degree shall be granted to a candidate provided that the Doctorate Committee is satisfied that:

   (a) it shall be possible for the candidate to maintain regular contact with his Supervisor at this University throughout the entire period of his work, and

   (b) the experimental part, if any, of the work can be carried out at this University or in other recognised University or Institution or research organisation or Industry where adequate facilities for carrying out such work exist.

   (iii) Case of registration for Ph.D. degree of a candidate intending to carry out research work of interdisciplinary nature shall be considered at a Joint meeting of the Doctorate Committees for the Faculties concerned and Supervisor/Joint Super-
visors may be appointed in case the registration is approved.

(iv) If the Doctorate Committee accepts the candidate for registration then he shall have to register his name by paying a fee of Rupees Seventy Five (Rs. 75/-) within one month of the date on which the decision of the Committee is communicated to him.

(v) In case of failure to register within the prescribed time or within the time extended by the Registrar the application shall be deemed to have been cancelled.

(vi) Registration shall remain valid for 5 years from the date of registration. The relevant Doctorate Committee may, however, extend the period of registration beyond 5 years on the merit of individual cases on sufficient grounds provided that such extension shall not exceed two years.

(vii) The Registrar shall maintain a register of registered candidates for the Ph.D. degree for each Faculty in the prescribed form.

20. (i) The registered candidates shall have such privileges as to the use of the Library and Laboratories of the University and as to other matters as may be prescribed.

(ii) A registered candidate shall work under the guidance of the Supervisor appointed by the Doctorate Committee.

(iii) A registered candidate shall abide by such regulations as may be prescribed by the Doctorate Committee from time to time.

(iv) A registered candidate shall submit to the Supervisor a report in duplicate in the prescribed form on the progress of his/her work every six months once in January and once in July, for consideration by the Doctorate Committee.

21. (i) All registered candidates shall have to work normally for a minimum period of two years in residence at this University under direct supervision of their Supervisors.

(ii) For registered candidates under a Supervisor of this University or for registered candidates carrying out work under Joint Supervisors approved by this University in other Universities/Institutions/Research

Organisations/Industries recognised by this University for such work or under special circumstances, the residence requirement may be relaxed from a period of two years to—

a) a minimum of three months in the case of a candidate who has obtained any degree/diploma of this University and—

b) a minimum of six months for candidates who have not obtained any degree or diploma of this University, provided such relaxation is granted by the Doctorate Committee on the recommendation of the Supervisor.

22. (i) The Supervisor under whom a registered candidate shall have to work shall normally be a teacher of this University holding a Doctorate degree or possessing adequate research experience provided that if the teacher himself is registered for the Ph.D. degree, he shall not be eligible for appointment as Supervisor till he is awarded the degree.

(ii) In special cases, the Doctorate Committee may appoint a Supervisor from outside this University.

(iii) The Supervisor shall send a report about a registered candidate in the prescribed form to the Registrar once in January and once in July. The reports shall be placed before the Doctorate Committee.

(iv) A registered candidate shall have to work for a minimum period of two years after registration. If the Supervisor certifies that the candidate has carried on research for two years subsequent to obtaining the Master's degree and that the thesis embodies at least two years' work then the Committee may permit a candidate to submit his thesis one year after registration.

(v) At least 3 months before the date of submission of the thesis, the candidate shall inform the Registrar through the Supervisor the actual title of the thesis due to be submitted for approval by the Committee.

(vi) The Supervisor shall give a certificate in the prescribed form when the registered candidate submits his thesis.

(vii) Not more than five candidates may work under the guidance of a Supervisor at a time.
23. (i) A candidate holding a Bachelor's degree in Engineering/Technology/Pharmacy shall have to pass a qualifying examination before submission of his thesis.

(ii) There shall be three written papers each of four hours' duration and a viva voce test for the qualifying examination. The three written papers are to be chosen by the candidate with the approval of the Supervisor from the regular Master of Engineering/Technology/Pharmacy Course offered by the University and the candidate shall have to appear in the Master of Engineering/Technology/Pharmacy examination on the three subjects as and when the examination is held.

(iii) The viva voce shall be conducted by a Board of Examiners appointed by the Committee.

(iv) A candidate may be given three chances of an interval of six months to pass the qualifying Examination.

(v) The name of a registered candidate who fails to pass the Examination after three chances shall be removed from the register.

(vi) A fee of Rupees one hundred only shall be paid by a registered candidate for appearing at the qualifying examination each time.

(vii) Before submission of thesis he should pass a viva voce examination to be conducted by a Committee consisting of the Head of the Department concerned, another Professor of the Department who is a member of the Doctorate Committee and the Supervisor. In case the Head of the Department or the Professor member of the Doctorate Committee is the Supervisor, another Professor/Reader of the Department preferably from the same area of specialisation in which the candidate intends to work should be included in the Committee.

24. (i) Notwithstanding anything contained in the foregoing regulations a whole-time teacher of this University of at least five years' standing may apply to the Doctorate Committee for permission to submit a thesis for the degree of Doctor of Philosophy.

(ii) Such an application shall be made through the Head of the Department of the subject to which the subject-matter of the thesis relates.

25. (i) The thesis shall be an original contribution to knowledge, and must bear evidence of the candidate's having carried out individual investigations in his chosen field.

(ii) He shall state in the preface whether the work is based on the discovery of new facts by him or of new relations of facts observed by others, and how the work contributes to the general advancement of knowledge. He shall also state the sources from which his information has been derived and the extent to which he has basing his work on the work of others and shall indicate which portion or portions of his thesis he claims as original.

(iii) A candidate cannot submit as his thesis any work for which a degree or Diploma or other academic award has been conferred on him by this University or any other University or Institution, but a candidate may incorporate work which he has already submitted for a Degree or Diploma or other academic award in a thesis covering a wider field, provided that he shall indicate in the preface any work which has been so incorporated.

26. (i) The fee for submitting a thesis is Rupees three hundred.

(ii) A registered candidate shall have to submit three typed or printed copies of the thesis embodying the results of the research he has carried out together with four copies of a synopsis of the thesis. Where Joint Supervisors are appointed, four copies of the thesis are required to be submitted. These copies of the thesis should be submitted to the Registrar together with a receipt for Rs. 300/- paid to this University for this purpose.

(iii) The fee so paid is not refundable.

(iv) Theses should be submitted on or before quarter ending on 28th February, 31st May, 31st August and 30th November.
27. (i) The Doctorate Committee shall recommend to the Executive Council names of persons who are well-known authorities on the subject for appointment as examiners of a thesis.

(ii) A Board of Examiners shall be appointed by the Executive Council.

(iii) The Board shall, ordinarily include the Supervisor(s) under whose guidance the candidate worked. The other two members shall not be teachers of the University, and one of them should preferably be a foreign expert on the subject.

(iv) The examiners will be requested to give a joint report, if possible.

(v) The examiners will be requested to state reasons in support of their opinion.

(vi) A thesis which has been directed to be resubmitted by the Doctorate Committee may be submitted again after due revision, modification or alteration but not earlier than six months from the date of communication of the recommendation to the candidate and a fee of Rupees Three hundred shall have to be paid at the time of resubmission. The resubmitted thesis may be examined only by the original Board of Examiners, unless they or any one of them is unable or unwilling to act as an examiner. A thesis may be resubmitted only once.

(vii) If all the members of the Board of Examiners are of the opinion that the candidate may be awarded the degree, he shall be asked to appear at an oral examination.

28. (i) There shall be an open viva voce examination for which notice should be issued 15 days before the examination and teachers of all Faculties shall be invited to attend the examination. Other interested persons may also attend.

(ii) The Doctorate Committee shall recommend to the Executive Council names of persons for appointment as examiners at the oral examination.

(iii) The Executive Council shall appoint one person who is not a teacher of this University and is a well-known authority on the subject, and the Supervisor(s) of the candidate, as examiners for the oral examination. In case the Supervisor be not available, the University shall appoint another examiner in his place.

In case the Supervisor(s) of a candidate submitting Ph.D. thesis is not a teacher of the University, the Head of the Department concerned or his nominee shall be present at the viva voce as an examiner.

In the event of a Ph.D. candidate proceeding abroad after submission of the thesis, a competent scholar in the field abroad may be appointed as an examiner for the viva voce.

(iv) The examiners at the oral examination may ask questions beyond the subject of the thesis in order to satisfy themselves that the candidate has adequate knowledge of the particular branch of the subject on which he has submitted the thesis. Internal Examiner will act as the Chairman of the viva voce examination. With the permission of the Chairman of the viva voce examination other persons may ask questions.

(v) If the examiners are not satisfied, the candidate may be directed to appear again at the viva voce examination after six months. Such a candidate shall pay an additional fee of Rupees Fifty.

(vi) The degree will be awarded by this University if the examiners of the viva voce examinations are of the opinion that the candidate is a fit person to receive the degree.

29. The members of the Board of Examiners shall be paid an honorarium of Rs. 200/- or as may be determined from time to time by the Executive Council for the examination of the thesis and the oral examination. An honorarium of Rupees eighty shall be paid to an examiner of the oral examination in case he is not one of the examiners of the thesis.

Honorarium will be paid to the examiners at the same rate as mentioned above for re-examination of the thesis.

Part—II

Regulations for the Degree of Doctor of Literature, Doctor of Science & Doctor of Engineering

30. The undermentioned categories of persons are eligible to submit theses for the degree of Doctor of Literature
30. (i) The candidate shall indicate in the preface to the thesis the sources from which his information has been collected, the extent to which he has availed himself of the work of others and the portions of the thesis which he claims as original and shall state how his investigations contribute to the general advancement of knowledge. He shall also state whether his research has been conducted independently or under advice of or in cooperation with any other person.

(ii) A candidate cannot submit in his thesis any work on which a degree or diploma or other academic award has been conferred by any University or Institution. In case he has incorporated any portion of such work in his thesis, he shall clearly indicate this in his preface.

31. (i) A candidate for the degree of D.Litt. or D.Sc. or D.Engg. shall submit to the Registrar three typed or printed copies of the thesis together with a fee of Rs. 300/-. 

(ii) The candidate shall state in his application his academic qualifications and the subjects in which he specialized in his Post-graduate course and the special subject upon a knowledge of which he rests his qualification for the Doctorate degree. He shall also submit a declaration that he is not enrolled as a student in any course of studies or registered for the doctorate degree in any University, and shall undertake not to become so enrolled or registered until the final adjudication of his thesis is completed at this University.

(iii) He shall enclose the certificates as to the independent and original character of his work—one from a Professor of this University and another from a reputed person in the field in which the candidate has worked.

(iv) A candidate may submit along with his thesis any book or paper written by him in support of this candidature. He is to submit three printed or typed copies of each work.

32. (i) The thesis shall embody the result of original research carried out independently by the candidate, and shall show evidence of his own work based on either the discovery of new facts observed by himself or new relations of facts observed by others.

33. (i) The Doctorate Committee of the relevant Faculty shall recommend a panel of names of examiners to the Executive Council for examining a thesis. The persons recommended shall be eminent authorities on the subject and shall not hold any salaried office of the University.

(ii) The Executive Council shall appoint a Board of Examiners of three persons of whom two should preferably be foreign examiners.

(iii) The examiners will be requested to give a joint report whenever possible.

(iv) The examiners will be requested to state reasons in support of their opinion.

(v) The University shall confer the degree upon a candidate if all the three examiners are of the opinion that the candidate is worthy of receiving the degree.

34. It shall be open to the Examiners to recommend that the candidate may be awarded the Ph.D. degree instead of the D.Litt., D.Sc. or D.Engg. degree for which he applied. In such a case the candidate will be asked if he is willing to be considered for the Ph.D. degree. If the candidate is willing, he shall have to appear at a viva voce examination before two examiners appointed for that purpose by the Executive Council. If the examiners of the viva voce examination are of the opinion that the candidate is worthy of the Ph.D. degree, the University shall confer the degree upon him.
A thesis may be resubmitted after revision, modification or alteration, if permitted by the Doctorate Committee, but not earlier than six months from the date of communication of the recommendation to the candidate. A fee of Rs. 300/- shall be paid at the time of resubmission. The resubmitted thesis may be examined only by the original Board of Examiners unless they or any one of them is unable or unwilling to act as an examiner. A thesis may be resubmitted only one.

Each member of the Board of Examiners will be paid an honorarium of Rs. 200/- or as may be determined from time to time by the Executive Council for examining a thesis. An examiner conducting the viva voce examination will be paid an honorarium of Rs. 80/-. Honorarium will be paid to the examiner at the same rate as mentioned above for examination of a thesis.

37. There shall be an Examination Board, an Examination Committee for each Faculty and a Departmental Examination Committee for each department, the compositions of these bodies with their powers and functions being prescribed in the following paragraphs :-

(a) The Examination Board shall consist of the following members :-
   The Vice-Chancellor — Chairman
   The Deans of Faculty Councils
   The Heads of Departments
   The Heads of Institutions
   Two members from each Faculty Council to be elected from among themselves by teacher members
   One member of the Executive Council not being a student or a non-teaching staff to be nominated by the Executive Council
   The Controller of Examinations — Secretary.

In the absence of the Vice-Chancellor, the seniormost Dean of Faculty Council present at the meeting shall preside and in the absence of the Deans, the seniormost Head of the Department present shall preside. Seven members shall form the quorum for a meeting of the Board.

The Board shall meet as often as necessary.
The Examination Board shall have the following powers and functions, unless otherwise directed by the Faculty of Council concerned :-

(i) to arrange holding of examinations;
(ii) to scrutinise and publish examination results provisionally;
(iii) to add grace marks, if necessary, recording the basis and extent thereof and place the results before the Executive Council through the Faculty Council concerned on a convenient data after their publication for formal adoption;
(iv) to submit to the Executive Council through the Faculty Council concerned an analytical statement and survey of the results of the different examinations.
(b) The Examination Committee for each Faculty shall consist of the following members:

I. Faculty of Engineering & Technology:
The Vice-Chancellor — Chairman
The Dean of the Faculty Council — Vice-Chairman
The Heads of Departments in the Faculty
The Heads of Departments of Physics, Geological Sciences, Chemistry, Mathematics, English, Bengali and such other subjects as may be decided upon by the Faculty Council or their nominees.
The Controller of Examinations — Secretary

II. Faculty of Science:
The Vice-Chancellor — Chairman
The Dean of the Faculty Council — Vice-Chairman
The Heads of the Departments in the Faculty
The Heads of Departments of each subject as may be decided upon by the Committee or their nominees.
The Controller of Examinations — Secretary

III. Faculty of Arts:
The Vice-Chancellor — Chairman
Dean of the Faculty Council — Vice-Chairman
The Heads of Departments in the Faculty
The Heads of Departments of Mathematics and such other subjects as may be decided upon by the Committee or their nominees.
The Controller of Examinations — Secretary

The Examination Committee shall have the following powers and duties and functions, unless otherwise directed by the Faculty Council concerned.

(i) to consider the list of examiners and paper-setters as suggested by the Head of the Department concerned and to approve them. The Examination Committee shall be at liberty to make any change in the list.

(ii) to appoint Moderators for each Department of the Faculty for Moderating question papers of undergraduate courses except final year courses.

(iii) to scrutinise the results of all undergraduate except Final examinations of the Faculty and submit results to the Examination Board for final consideration, declaration and publication thereof.

(iv) to discharge such other duties as are laid down in the Ordinances relating to examinations.

(c) The Departmental Examination Committee

(i) The Departmental Examination Committee for each course of study in the different Faculties shall consist of the following members:

The Vice-Chancellor — Chairman
The Head of the Department concerned — Vice-Chairman
Not more than five members from the teaching staff of the Department nominated by the Board of studies.
One external examiner on the recommendation of the Head of the Department concerned.
The Controller of Examinations — Convener

(ii) Each Departmental Examination Committee will have the following powers and duties unless otherwise directed by the Faculty Council concerned:

(i) to moderate the question papers of undergraduate Final, and Post-graduate examinations.

(ii) to conduct B.A. and M.A. Viva voce examinations;

(iii) to draw and scrutinise the results of the undergraduate and post-graduate final examinations and submit together with the recommendations to the Examination Board for approval and publication.

Part II

University Examinations

(Subject to revision by the Executive Council on the recommendation of the respective Faculty Council)

38. The University will hold the following Examinations every year normally around the period indicated against each. The exact date of beginning of the examination will be notified by the Controller of Examinations at least 14 days before commencement of the respective examinations:

(a) Faculty of Engineering and Technology

(i) First Engg./Architecture
First Semester and 2nd Semester Repeat of the previous year... January
Second Semester and First Semester Repeat...June
(ii) Intermediate Eng./Architecture/Pharmacy
   First Semester and 2nd Semester Repeat of the previous year January
   Second Semester and First Semester Repeat June

(iii) Bachelor of Eng./Architecture/Pharmacy
   Technology (IEE) Part-I
   First Semester and 2nd Semester Repeat/Supplementary of the previous year January
   2nd Semester and First Semester Repeat—June

(iv) Bachelor of Engineering/Architecture/
   Technology (IEE) Pharmacy Final First Semester
   January
   2nd Semester June
   Repeat July/August

(v) Preliminary FTBE/IEE/Pharmacy
   First Semester and 2nd Semester Repeat of the previous year January
   2nd Semester and First Semester Repeat June

(vi) Bachelor of Technology (FTBE) Part I
   Repeat June
   January
   2nd Semester August

(vii) Bachelor of Technology (FTBE) Final
   June
   Repeat August

(viii) First B.E. Part I
   June August

(ix) First B.E. Part II
   Inter B.E. (ME, CE, EE) June
   June

(x) B.E. (ME, CE, EE) Part IA & IB June

(xi) B.E. (ME, CE, EE) Final June

(xii) Repeat of all the Examinations (viii-xi)
   (viii-xi) August

(xiii) Bachelor of Engineering (ME, CE, EE)
   5-year evening courses
   First BE Part I and Part II
   Intermediate B.E. June
   May
   Bachelor of Engg. Part I and Final

(xiv) Master of Engineering/Technology/Pharmacy/Architecture and P.G. Diploma in Engineering/Technology
   Bi-annual August
   March

(b) Faculty of Science

(i) First B.Sc :
   1st Semester Jan./Feb.
   2nd Semester May/June

(ii) Inter B.Sc :
   1st Semester Jan./Feb.
   2nd Semester May/June

(iii) B.Sc Final :
   1st Semester Jan./Feb.
   2nd Semester May/June

(iv) M.Sc Part—I
   —

(v) Master of Science Final
   —

(vi) All Examinations of Home Science Courses
   April/May

(c) Faculty of Arts

(i) Bachelor of Arts Part—I
   Supplementary August

(ii) Bachelor of Arts Final
   April

(iii) Bachelor of Library and Information Science
   April

(iv) Master of Arts
   June

(v) Certificate/Diploma and Advanced Diploma in languages
   March

(vi) Master of Philosophy
   March

(vii) Bachelor of Education
   Bachelor of Education in Physical Education
   May/June

(viii) M.A. in Education : Part—I
   Final June
Part—III
(General Examination Rules)

39. Pending the adoption of Bengali as the medium, English shall be the medium of examinations except where otherwise specifically indicated at the beginning of the session by the Head of the Department concerned as approved by the relevant Faculty Council. Bengali as an optional medium is, however, prescribed for the Bachelor of Arts Examinations (except for English)—Undergraduate students of the Science Faculty may write their answer scripts in all the examinations of the University in Bengali on an optional basis while retaining English terminologies, equations and English or Greek Symbols as per international practice.

40. Except for casual students as provided for in Rule 41 and subject to the powers of the Vice-Chancellor mentioned below no candidate will be admitted to any examination listed above, or any other such examination as the University may have provided for, unless he has fulfilled the conditions prescribed hereinafter in each Faculty for eligibility to appear at the different examinations.

(e) In individual cases the Vice-Chancellor shall have the power of relaxing the prescribed percentage of attendance to the extent of 15% in theory, and/or tutorial classes as may have been prescribed on grounds of following nature:—

(i) Illness,

(ii) Natural calamity

(iii) Participation in extra-curricular activities.

(b) If it is considered necessary to have relaxation in general the matter must be placed before the Executive Council by the Vice-Chancellor on the advice of the Dean of the Faculty Council concerned for decision.

41. The provisions in these rules requiring the specified class attendance and conditions prescribed in relation to practical and/or tutorial work shall not apply to the following categories of students who are to be enrolled and registered as casual students in each session within 30 days after the publication of the respective examination result and who may be permitted to appear at the appropriate subsequent examinations.

(a) First and Second year Engineering students, first and second year Pharmacy students and first year B.Tech. students who having failed to qualify for promotion to the next higher class in any particular session choose at their discretion to appear at the repeat examinations in the following session only.

(b) Third year Engineering and Architecture students, third year Pharmacy students and second year B.Tech. students who have been detained in the same class for two years provided that the total number of sessions spent in the first and second year Engineering and Architecture course and in the first and second year Pharmacy course does not exceed four and in the first year B.Tech. courses does not exceed three complete sessions.

(c) (i) Fourth year Engineering and Architecture students, Fourth year Pharmacy students and third year B.Tech. students who have been detained by failing to pass in not more than three papers in the Bachelor of Engineering Part-I and Final, Bachelor of Architecture Part-I and Final, Bachelor of Pharmacy Part-I and Final, Bachelor of Technology Part-I and Final Examinations, provided that the total number of sessions spent in the first three years of Engineering and Architecture course, first three years in Pharmacy course and first two years of B.Tech. courses does not exceed 11, 7 and 6 complete sessions respectively and that the total number of sessions spent in the third and fourth year Engineering and Architecture courses, third and fourth year Pharmacy courses and second and third year B.Tech. courses does not exceed 4 complete sessions.

(ii) Fourth year Engineering and Architecture students, Fourth year Pharmacy students and third year B.Tech. students who have failed to pass and have been detained in the same class for two consecutive years as regular students.

(d) Second year Arts students who having failed to pass in more than one subject at the B.A. Part-I have opted to appear at subsequent examination as re-admission and Examination are subject to provisions of Regulation 66.

(e) Third year Arts and Science students who have failed to pass their respective final examination subject to provisions of Regulations 66 and 81.
(f) Second year post-graduate Arts and Science students post-graduate Engineering and Technology students who have failed to pass their respective final examinations subject to provisions of Regulations 66 and 81.

(g) All those students who have duly paid their fees upto the end of the sessions as well as the examination fee but owing to some exceptional or unavoidable circumstances, are unable to appear at or complete any examination of the University, or those students who having completed their courses, have duly paid their fees upto the end of the session having satisfied eligibility conditions but have been unable to pay the examination fee, will be allowed to appear at the next annual examination only without attending classes and without paying any further tuition fee. Such student will, however, be eligible to enrol their names by paying prescribed fee for casual students within one month of the publication of respective examination results. Enrolment under this clause shall not be permissible to those students whose enrolment may conflict with the provisions made in this Chapter with regard to the total number of sessions permissible to be in the University.

42. (a) A suitable amanuensis to write answer papers on behalf of a blind/physically handicapped candidate may be appointed by the Vice-Chancellor and shall be paid such remuneration per paper as may from time to time be fixed by the Executive Council.

(b) A blind candidate may be allowed to have at least 30 minutes grace period at the time of examination beyond the normal examination period.

43. The eligibility of a student to appear at any of the examinations listed above will be declared by the Controller of Examinations on the basis of the statement of sessional to be sent to the Head of the Department concerned to the Controller of Examinations within fifteen days after the dissolution of the respective sessional classes.

44. Candidates for Certificate/Diploma/Advanced Diploma Examinations in languages will be allowed to appear at the Examinations only after having a certificate of satisfactory performance in a single paper class test taken by the class teacher concerned in or about November every year.

(a) In the Certificate/Diploma/Advanced Diplomas in Languages, candidates obtaining 60% or above of the total marks will be placed in the First Division and those obtaining 40% and above but below 60% of the total marks will be placed in the Second Division. Candidates obtaining less than 40 will be regarded as having failed in the examination.

(b) The oral test carrying 100 marks will be regarded as compulsory part of the examination in any of the Certificate/Diploma/Advanced Diploma Examinations in Languages and candidates obtaining less than 55% of the total marks in the oral paper will be treated as having failed in the examination, whatever may be the grand total marks secured by them.

(c) Students of the University who had French, German or Russian as one of their subjects in their B.A./M.A./M.E./M.Tech. examination shall be allowed to sit for the Diploma course examination in that language though they may not have passed the Certificate Course Examination from the University.

45. Application for admission to University Examinations shall be made by the candidates in the prescribed form and must be accompanied by the prescribed fee.

46. (a) No student shall be admitted to any examination of the University unless he/she has paid the prescribed fee by the date specified by the Controller of Examinations. A student may, however, submit the examination fee with the prescribed additional fee for late submission after expiry of the specified date, provided that no such period of grace shall apply to candidates for any Supplementary/Repeat Examinations.

(b) The Controller of Examinations may, however, extend the period of grace at his discretion.

47. Students who having failed to pass any examination are detained in the same class and are desirous of continuing their studies in the University are to apply to the Registrar for readmission or for enrolment as casual student in the class in which they had studied last within 30 days of the publication of the result of the relevant examinations. The Registrar shall obtain the opinion of the Head of the Department concerned. The Vice-Chancellor may, however, refuse permission to any student at his discretion. No student having
any outstanding dues shall be eligible for re-admission. No application for re-admission or enrolment as casual student shall be entertained unless the outstanding dues have been paid. The re-admission of a student who has failed to qualify to sit for an examination will depend on the merit of his case.

48. (a) In case of change of syllabus/courses of study, a student who fails to pass in any examinations in any faculty and wishes to appear at any subsequent examination as a casual student shall be permitted to appear for the next two consecutive years only in the same old course and syllabus in which he failed to pass.

(b) All casual students will have to pay the prescribed casual student's fee and shall have to apply to the Controller of Examinations in prescribed form stating the papers they want to appear in.

49. (a) Before the results of any University Examination are drawn-up, answer scripts of all cases shall be scrutinised by scrutinisers under the supervision of the Controller of Examinations. If in any answer paper an answer to a question is found unmarked, it will be sent to the Head of the Department to arrange for examination of unmarked answers. Scrutinisers shall be appointed by the Controller of Examinations.

(b) There will be no re-examination of answer papers which, however, will be re-scrutinised on payment of the prescribed fee for each paper.

(c) (i) Application for re-scrutiny will not be entertained if not submitted within 21 days from the date of publication of the provisional results. The marksheets would be issued as per rule 40(a)(vii).

(ii) The application for re-scrutiny should be made in the prescribed form and should contain specifically the name(s) of the paper(s) for re-scrutiny.

(iii) The work of re-scrutiny would include fresh scrutiny marks awarded to each question in the answerbook, retotalling of the marks and comparing the total with the Examiner’s award and comparing the entries in the mark-sheet and tabulation sheets.

(iv) Neither the candidate nor any one of his/her behalf would be entitled to be present during the process of re-scrutiny nor would they have any right to inspect the answer paper(s).

(v) The re-scrutiny would be carried out by the Controller of Examinations.

(vi) The result of re-scrutiny should be intimated to the candidate concerned through Notice Board.

(vii) In case any change is detected during the process of re-scrutiny (as per clause (iii) above) the same will have to be approved by the Examination Board and in such cases, candidates are to submit the original marksheets so as to enable him/her to obtain another revised marksheets followed by the publication of revised results.

(viii) Marksheets/Grade Card for a University Examination will be normally issued within 10 days from the date of publication of provisional results.

50. No printed formal certificate will be issued by the University on the results of any examination other than a final examination on passing which a student is entitled to a degree.

51. A student whose application has been accepted for admission to an examination, after being duly processed provided he is eligible, shall be given Admit Card containing the name of the candidate and the Examination Roll Number assigned to him. Every candidate will be required to append his signature on the Admit Card in the presence of the Office authorised to issue the same or in the presence of his duly authorised representative by whom it is issued.

52. The Admit Card shall be prepared by the Controller of Examinations over the signature of the Assistant Controller of Examinations but issued by the Registrar or such staff as may be authorised by him to do so. No candidate shall be admitted into the Examination Hall without Admit Card, provided that the Presiding Officer may if otherwise satisfied on the identity of the candidate, allow him to sit for the examination provisionally with an intimation to the Controller of Examinations.

The teacher(s) on duty shall have power to call upon any candidate appearing at an examination to give a specimen signature for purpose of identification
53. Permission to appear at any University Examination may be withdrawn before or during the course of the examination for conduct which, in the opinion of the Vice-Chancellor, justifies the candidate’s exclusion from examination.

54. No candidate will be entitled to receive his Admit Card if he owes any money to the University or has outstanding dues to hostels on any account and fails to pay it, or has borrowed or has in his possession any book, apparatus or other property belonging to the University or any gear supplied by the N.C.C., N.S.O and N.S.C. and fails to return the same, unless he has been permitted to take the Admit Card by the Vice-Chancellor under exceptional circumstances, provided that in such cases the examination results of such candidates shall be published until such dues have been paid.

The final consideration of the examination results and their provisional declaration and publication shall be made in accordance with the provisions in the foregoing Sections.

The result gazette shall contain the name and the examination roll number of the examinee, the Honours or Post-graduate subject of study and the class awarded.

The answer scripts of examinations shall be preserved for a period of one year after the date of publication of results and may be disposed of thereafter.

Part IV

Disciplinary (Examinations) Committees

55. (a) There will be one Disciplinary (Examination) Committee for each of the Faculties of the University and one for the Affiliated Colleges of the University.

(b) The Disciplinary (Examinations) Committees for the Faculties will be constituted in the following manner:

(i) Chairman—...a member nominated by the Executive Council.

(ii) Dean of the Faculty Council concerned.

(iii) Head of the Department concerned (in case the Head of the Department is the Presiding Officer on the date of such examination, the Vice-Chancellor shall nominate any other Professor/Seniormost teacher of the Department concerned).

(iv) Controller of Examinations—Member Secretary. The Controller of Examinations is empowered to invite the Presiding Officer or Supervisor concerned at the meeting of the Disciplinary (Examinations) Committee and he may also invite the paper-setters or Examiners concerned at such meeting.

(e) The Disciplinary (Examinations) Committee for the affiliated Colleges shall be constituted in the following manner:

(i) Chairman—a member nominated by the Executive Council.

(ii) Principal of an affiliated college.

(iii) Dean of the Faculty Council concerned.

(iv) Controller of Examinations—Member-Secretary.

The Controller of Examinations is empowered to invite the paper-setter/Examiner concerned at such meeting of the Disciplinary (Examinations) Committee.

(d) Only three members of the Committee shall form a quorum.

(e) The Chairman of the respective Committee shall not exercise any casting vote in any case.

(f) The decision of the respective committee in respect of the cases reported against (R.A.) will have to be communicated to the Examination Board with recommendations, evidence/documents etc. for approval.

(g) The decision of the Examination Board in all such R.A. cases will be final and binding on the candidate.

(h) The Controller of Examinations will convene a meeting of the respective Committee on a suitable date normally before the results of the examinations are finalised and placed before the respective Board/Committee.

(i) The examinee, reported against, will be served with a notice in writing by the Controller of Examinations ex-officio Member-Secretary of the Committee to appear before the meeting of the concerned committee on the appointed date and time to explain why the paper or papers reported against will not be
cancelled. The notice will be despatched giving the examinee clear seven days' time before the meeting of the Committee concerned. The examinee may, however, submit his explanation in writing to the Controller of Examinations, which will be placed before the meeting of the Committee.

Failure on the part of the examinee to submit his explanation in writing or in appearing before the meeting of the Committee as notified, will not in any way debar the Committee from disposing of the case by exparte decision which will be binding on the examinee and such decision shall be final.

Part V

(Examiners/Paper-Setters/Moderators)

56. Appointment of Examiners and Paper-setters shall be made according to the procedure laid down in Part-I of this chapter. [Vide Regulation 37 (b)()]

57. The following shall be the rate of remuneration for the setting of question papers and examining the answer-scripts for the different examinations of the University, unless otherwise decided by the Executive Council with the approval of the State Government.

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fees for setting full (100) marks paper</th>
<th>Fees for examining each 100 marks answer-script</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) First Engg./Arch./B.E. Part I &amp; Part II</td>
<td>Rs. 100/-</td>
<td>(External examiners be paid a minimum of Rs. 40/- for examining scripts of each paper of an examination) Rs. 3/- Rs. 1.50 for 50 marks part.</td>
</tr>
<tr>
<td>(ii) Int. Engg./Arch./B.E./Pharmacy/Preliminary Part II</td>
<td>Rs. 100/-</td>
<td>Rs. 4/- for 50 marks part.</td>
</tr>
<tr>
<td>(iii) Final B.E. Part I &amp; Part II/Bachelor Pharmacy/Pharmac. Tech.</td>
<td>Rs. 150/- &amp; Rs. 75/- for 50 marks part</td>
<td>Rs. 4/- Rs. 2/- for 50 marks part.</td>
</tr>
<tr>
<td>(iv) Home Design work for Chemical Engg. Final and B.Tech.(FTBE) Final</td>
<td>Rs. 10/- per design (candidate)</td>
<td></td>
</tr>
<tr>
<td>(v) Undergraduate Engg. (viva-voce)</td>
<td>Rs. 3/- per candidate (to be divided amongst examiners, provided that no external examiner should receive less than Rs. 100/-)</td>
<td></td>
</tr>
<tr>
<td>(vi) Master of Engg./Tech./Pharm./P.G. Diploma in Engg. &amp; Tech.</td>
<td>Rs. 150/- Rs. 75/- 50 marks part</td>
<td>Rs. 4/- for 50 marks part.</td>
</tr>
<tr>
<td>(vii) Thesis/Report/Project work for and Master of Engg./Technology/Pharm./P.G. Diploma in Engg./Tech./Arch.</td>
<td>Rs. 250/- external</td>
<td></td>
</tr>
<tr>
<td>(viii) Viva Examination Rs. 150/-per candidate on Thesis/Report date to be divided</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(ix) Bachelor of Arts Part I &amp; Final</td>
<td>Rs. 100/-</td>
<td>Rs. 2.75 per script. Rs. 1.40 for 40/50/60 marks part</td>
</tr>
<tr>
<td>(x) B.Edn./B.Edn. in Physical Education</td>
<td>Rs. 100/-</td>
<td>Rs. 2.50 per script</td>
</tr>
<tr>
<td>(b) Practical/Teaching Final etc.</td>
<td>Rs. 100/-</td>
<td>Rs. 3/- per candidate (to be divided amongst examiners)</td>
</tr>
<tr>
<td>Examination</td>
<td>Fees for setting full (160 marks) Paper</td>
<td>Fees for examining each 100 marks answer scripts</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>(xi)(a) Master of Arts</td>
<td>Rs. 150/-</td>
<td>Rs. 4/- per 100 marks script</td>
</tr>
<tr>
<td>(b) M.A. in Edn./M.Phil.</td>
<td>Rs. 75/- for 40/50</td>
<td>Rs. 2/- for 40/50/60 marks part.</td>
</tr>
<tr>
<td>(xii) M.Phil/M.A. in Edn./M.A. Thesis (in case of items (ix), (x), (xi) each individual paper setter and examiner to be paid at the full specified rate)</td>
<td>Rs. 150/- for external examiner and Rs. 150/- for internal examiner/s.</td>
<td></td>
</tr>
<tr>
<td>(xiii)(a) Certificate examination in Home Sc./Art in Everyday Life.</td>
<td>Rs. 50/-</td>
<td>Rs. 2/- per script.</td>
</tr>
<tr>
<td>(b) Certificate Exam in Languages</td>
<td>Rs. 50/-</td>
<td>Rs. 2/- per script.</td>
</tr>
<tr>
<td>(c) Prac. Examination in Certificate Home Sc./Art in Everyday Life.</td>
<td>Rs. 3/- per candidate (to be divided amongst the examiners)</td>
<td></td>
</tr>
<tr>
<td>(d) Diploma and Adv. Diploma in Languages</td>
<td>Rs. 75/-</td>
<td>Rs. 2/- per script</td>
</tr>
<tr>
<td>(e) Viva Voce for Language exam.</td>
<td>Rs. 3/- per candidate (to be divided amongst examiners)</td>
<td></td>
</tr>
<tr>
<td>(xiv) B.Sc. (Home Sc.) Part I &amp; Final/B.Edn. (H.S.) Final</td>
<td>Rs. 100/-</td>
<td>Rs. 2.25 per script</td>
</tr>
<tr>
<td>(xv) Post-graduate in Home Sc.</td>
<td>Rs. 100/- for 100 marks paper &amp; Rs. 50/- for 50 marks part.</td>
<td>Rs. 4/- per script of 100 marks</td>
</tr>
</tbody>
</table>

In case of item (xvi) papers having distribution of marks in different parts lower than that as stated (40/50/60) and above, total sum for question setting (Rs. 100/- / Rs 50/-) and examining the script (Rs. 2.75/1.40 per script) will be divided according to the proportion of mark distribution.

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fees for setting full (100 marks) Paper</th>
<th>Fees for examining each 100 marks answer scripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>(xvi) First B.Sc./Inter B.Sc./B.Sc. Final</td>
<td>Rs. 100/- for 100/75 marks paper</td>
<td>Rs. 2.75 per 100/75 marks script</td>
</tr>
<tr>
<td></td>
<td>Rs. 50/- for 40/50/60 marks paper</td>
<td>Rs. 1.40 per 40/50/50 marks paper/part of paper</td>
</tr>
<tr>
<td></td>
<td>Part of paper</td>
<td>Part of paper script</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fees for setting full (100 marks) Paper</th>
<th>Fees for examining each 100 marks answer scripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>(xvii) M.Sc. Final</td>
<td>Rs. 150/- for 100 marks paper</td>
<td>Rs. 4/- for 100 marks paper</td>
</tr>
<tr>
<td></td>
<td>Rs. 75/- for 40/50/60 marks paper</td>
<td>Rs. 2/- for 40/50/60 marks paper/part of 100 marks paper</td>
</tr>
</tbody>
</table>

The total amount to be distributed equally amongst the examiners provided that no external examiner should receive less than Rs. 100/-.

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fees for setting full (100 marks) Paper</th>
<th>Fees for examining each 100 marks answer scripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>(xviii) B.Sc. (Practical)</td>
<td>Rs. 6/- per candidate</td>
<td>The total amount to be distributed equally amongst the examiners provided that no external examiner should receive less than Rs. 100/-</td>
</tr>
<tr>
<td>(xix) M.Sc. (Practical)</td>
<td>Rs. 8/- per candidate</td>
<td>The total amount to be distributed equally amongst the examiners provided that no external examiner should receive less than Rs. 150/-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fees for setting full (100 marks) Paper</th>
<th>Fees for examining each 100 marks answer scripts</th>
</tr>
</thead>
<tbody>
<tr>
<td>(xx) Thesis of M.Sc.</td>
<td>Rs. 150/- for external examiner &amp; Rs. 150/- for internal examiner/s.</td>
<td></td>
</tr>
<tr>
<td>Examination</td>
<td>Fees for setting full for 100 marks paper</td>
<td>Fees for examining each 100 marks answer script</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------</td>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>(xxi) Member of</td>
<td>Rs. 250 - for each undergraduate and each post-graduate examination.</td>
<td></td>
</tr>
<tr>
<td>Departmental Examination Committee for one full session for external member only.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**N.B.** In case of joint paper-setting and joint evaluation of answer scripts, the fees shall be divided equally amongst the paper-setters and examiners concerned.

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**Part VI**

**Faculty of Engineering & Technology**

58. To be eligible to appear in any examination, each student must satisfactorily complete the sessional work, and must obtain at least 50% marks in each of the sessional subjects in every year. This clause will be taken into account for both First and Second Semester sessional subjects together at the end of each session, i.e. at the end of the Second Semester of each session. This clause, therefore, will not debar any student to appear in the First Semester Examination of his class.

59. All examinations in the Faculty of Engineering and Technology shall be held on the compartmental system, that is to say, students must pass separately in every paper of the different examinations and those who pass in a paper shall not be permitted to sit for examination in the paper again. Non-appearance in a paper will count as failure in that paper.

60. Pass marks in all examinations in the Faculty of Engineering and Technology shall be 50% of the maximum marks in each paper.

61. For students of Engineering (Day), and Technology, Architecture and for Pharmacy Four-Year Courses.

(i) First Engineering/Architecture/Pharmacy, Intermediate Engineering/Architecture/Pharmacy, Bachelor of Engineering/Architecture/Pharmacy Part-I and Bachelor of Engineering/Technology/Architecture/

Pharmacy Final Examinations will be held in two parts in First and Second Semesters.

(ii) Examinations for both the First Semester and Second Semester subjects will be held during the First Semester and also during Second Semester Examinations for all the subjects except for Final year subject.

(iii) There will be no Supplementary Examinations except for the Final year outgoing students only. Only one Supplementary Examination of all the Papers of the Bachelor of Engineering/Technology Final (First and Second Semester) and Bachelor of Pharmacy/Architecture Final (First and Second Semester) Examinations, will be held normally after one month from the date of publication of the results of regular final examinations.

(iv) (a) All students will be allowed to continue the Second Semester classes of the same year after the First Semester Examinations are over irrespective of results of the First Semester Examinations.

(b) Students of any class will be promoted to the next higher class at the end of Second Semester Examination, provided they have passed in all the papers of their First Semester Examinations, irrespective of their failures in any number of Second Semester papers of that class.

(c) Students of any class will not be promoted to the next higher class if they cannot pass in all papers of previous class.

(v) Students who failed to qualify for promotion as mentioned in clause (iv) may be re-admitted in the same class at the beginning of each session as regular students or they may be enrolled as casual students in the same class.

(vi) For the Undergraduate Courses of Study in the Faculty of Engineering and Technology, there shall be continuous evaluation system based on class tests in each of the examination papers of 1st and 2nd Semester. Of the maximum marks in each theoretical paper 50% will be allotted to the University Examination and 50% to the class tests held during the session. Of the maximum marks in each practical/drawing paper 50% will be allotted to the University Examination and 50% to the respective sessionals.
(vii) (a) Performances of the candidates in each paper shall be indicated by grades. In Science & Engineering/Technology subjects grades will be awarded on the basis of the following marks:

<table>
<thead>
<tr>
<th>Grades</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>80% and above</td>
</tr>
<tr>
<td>B</td>
<td>70% to below 80%</td>
</tr>
<tr>
<td>C</td>
<td>60% to below 70%</td>
</tr>
<tr>
<td>D</td>
<td>50% to below 60%</td>
</tr>
<tr>
<td>E</td>
<td>below 50%</td>
</tr>
</tbody>
</table>

(II) For Humanities and literatures grades will be awarded on the basis of the following marks:

<table>
<thead>
<tr>
<th>Grades</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>70% and above</td>
</tr>
<tr>
<td>B</td>
<td>60% to below 70%</td>
</tr>
<tr>
<td>C</td>
<td>55% to below 60%</td>
</tr>
<tr>
<td>D</td>
<td>50% to below 55%</td>
</tr>
<tr>
<td>E</td>
<td>below 50%</td>
</tr>
</tbody>
</table>

(b) In awarding Classes and Honours, performance of a candidate in the Faculty will be determined on the basis of his examination results as well as sessionals.


(i) Only such students of the 1st, 2nd and 3rd year classes shall be promoted to the next higher class as have not failed to pass in the more than one paper on condition that they will not be further promoted until and unless they have passed in the paper. They will be allowed to appear for such paper in the Supplementary examination only. A Supplementary examination shall be held to enable the students of B.E. 1st year, 2nd year and 3rd year (Evening courses) to pass in these papers in which they failed to pass in the Annual Examinations after they were declared to be eligible.

(ii) Such students of the B.E. Engg. (Evening) 1st year, 2nd year and 3rd year classes as have failed to get promotion to the next higher class shall have the option of either getting readmitted in the same class as regular students or to appear at the Supplementary Examination in the following year as casual students after paying Casual student fee and the Examination fee as prescribed by the Statutes.

(iii) To be promoted to the Final year class the students of the B. Engg. 4th year (Evening Class) shall have to satisfy the following conditions:

(c) that they have passed in all papers of the Intermediate B.E. (M.E., E.E., C.E.) Examination.

(b) that they have passed in all papers of the Bachelor of Engineering (M.E., E.E., C.E.) Part-I Examination or have failed to pass in not more than three papers of the said examinations.

(iv) Students of the pre-final year class who failed to get promoted to the final year class will be required to take re-admission as regular students paying tuition and other fees in the ensuing session.

Pre-final year students of the Evening Engineering Degree Course will be allowed to study for three consecutive sessions as regular students and will be able to appear at the Part-I of the degree examination only once more as casual students.

(v) A supplementary examination will be held during currency of the same session to enable such students including the promoted students to pass in such papers in which they may have failed so that they may clear the back papers/qualify for promotion to the final year class as per Regulation 62(iii) (b).

(vi) (a) Students of the final year class who failed to pass the final Bachelor degree Examinations in the Faculty of Engg. and Technology or in any paper or papers of the Part I Examinations thereof (in which they had failed to pass previously) will be permitted to appear at subsequent supplementary or regular examinations to pass in such papers subject to provisions of Regulation 63.

(b) The students of the Final year class who failed to pass in any paper or papers (including the Part I Examinations) will be eligible to enrol their names for appearing at subsequent examinations as casual students subject to provisions of Regulation 63.

62. (a) Candidates who have passed—

will be declared to have graduated in the First Class with Honours provided they have obtained at least 75% of the aggregate marks of the class
works of prefinal and final year classes, and the
papers of the Bachelor of Engineering/Pharmacy/
Technology, Architecture Part-I and Final Exami-
 nations, taken together.

(i) in all the papers of the Bachelor of Engineering/
Pharmacy/Technology/Architecture Part-I Exami-
 nations in one chance and

(ii) in all the papers of the Bachelor of Engineering/
Pharmacy/Technology/Architecture Final Exami-
nations in one chance.

(iii) in the regular (annual/final) examinations and

(iv) as regular students

(b) Candidates who have passed the Bachelor of
Engineering / Architecture / Technology / Pharmacy
Examinations (Part-I and Final in all subjects) will
be placed in the First Class provided they have
obtained at least 65% of the aggregate marks of
the class work and examination papers of the pre-
final and final year classes. Those who have
obtained 50% or more but less than 65% will be
placed in the Second Class.

(c) (i) In the merit list candidates securing First Class
with Honours shall be entitled to hold such
positions in order of merit as the percentage
of total aggregate marks secured by them may
warrant.

(ii) Candidates who have qualified themselves for
their respective degree by satisfying the condi-
tions as enunciated in clause (a) above but
have been placed in First/Second Class in
terms of the provisions of Clause (b) above
shall be placed in the appropriate Class and
shall hold such position in their respective
Class list in order of merit as the percentage
of total marks secured by them may warrant.

(iii) Candidates who pass after taking more than
one chance in any of the papers of Bachelor
of Engineering / Pharmacy / Technology / Archi-
tecture/Part-I and Final Examinations to any
of these above-mentioned examinations will
be placed in the appropriate class but shall be
placed below the list of candidates as determined
according to the provision of sub-clause (ii)
above irrespective of the fact they might have
secured higher aggregate marks then the candi-
dates whose merit list has been determined
according to the same provisions made in sub-
clause (ii) above. In the respective Class list
the appropriate positions of the candidates
who fall under the category as stated in this
sub-clause shall, however, be determined by
the percentage of total marks secured by them.

Explanation. “Regular students” as referred to in Regulation
62(a) shall mean students, who after being
promoted to the pre-final year classes have
completed their respective degree courses in
the next two consecutive academic sessions
without appearing at any supplementary/Repeat
Examinations of B.E. / B.Pharm. / B.Tech./
B.Arch. Part-I and Final Examinations.

63. No student in the Faculty of Engineering & Techno-
logy shall be eligible for promotion to the next higher
classes or eligible to appear at any examination unless
the total number of sessions spent in pursuing the
different courses of study conform to the following:

(a) 1st, 2nd and 3rd year Engineering and Architec-
ture/Pharmacy: Eight sessions excluding with-
drawal or illness before commencement of examination.

4th year Engineering / Architecture / Pharmacy:
Three sessions excluding withdrawal or illness
before commencement of examination.

(b) For Evening Engineering Courses:

(i) 1st, 2nd, 3rd and 4th year Engineering—Eight
sessions excluding withdrawal or illness before
commencement of examination.

5th year Engineering—Three sessions excluding
withdrawal or illness before commencement of examination.

(ii) B.Tech. Courses 1st year—Two sessions exclud-
ing withdrawal or illness before commence-
ment of examination.

2nd Year—Three sessions excluding with-
drawal or illness before commencement of examination.

3rd Year—Three sessions excluding withdrawal
or illness before commencement of examination.
3-SEMESTER POST-GRADUATE DEGREE COURSE IN ENGINEERING & TECHNOLOGY

(i) There will be no promotion system. Each student will have to pass separately every paper taken by him in three semesters of the programme of studies.

(ii) A student will get a maximum of three opportunities to pass in a paper—one at the regular semester examination to be held at the end of the semester in which the paper is taken and two at the repeat examinations to be held as per provisions laid down in paragraph (v) and (ix).

(iii) A student will appear in all the papers taken by him at the first semester at the regular 1st semester examination to be held at the end of the first semester.

(iv) A student will carry on with the second semester programme irrespective of the results of his first semester examination.

(v) If a student fails to pass in one or more papers of the first semester, he may appear at the 'Repeat' examinations on those papers to be held after second and third semester programme.

(vi) A student will appear at all the papers taken by him at the second semester at the regular 2nd semester examinations to be held at the end of the second semester.

(vii) The student will carry on with his third semester programme irrespective of the results of his 2nd semester examination.

(viii) If a student fails in one or more papers of the 2nd semester in the regular 2nd semester examination he may appear at the 'Repeat Examination' on those subjects to be held at the end of the third semester and at the end of the 2nd semester of the next academic session.

(ix) A student will submit his thesis within the scheduled date to be announced along with the academic calendar before the start of the respective session, and the examination of the thesis will be conducted soon thereafter.

(x) Examination of the thesis will be done by an internal examiner normally the supervisor of the thesis and an external examiner to be appointed on the advice of the Professor-in-Charge of the Department. The same examiners will conduct the oral examination of the candidate concerned.

(xi) A student who has failed to submit his thesis by the scheduled date will have another chance to do so as a Bi-annual candidate in which case he will have to submit his thesis within a date to be announced by the Dean, F.E.T. no later than the end of the 2nd Semester of the next academic session.

(xii) A student who has appeared in all the semester papers in the regular semester examinations and has submitted his thesis within the scheduled date (he must neither have appeared at any Repeat Examination in any semester—not submitted his thesis as a bi-annual candidate), shall be placed in the appropriate class and shall hold such position in their respective class list in order of merit as the percentage of total marks secured by them may warrant.

(xiii) A student who has appeared at any Repeat Examination in any semester subject or has submitted his thesis as a bi-annual candidate will be placed in the appropriate class in order of merit, but shall be placed below the list of candidates as determined under clause (xii), irrespective of the fact they might have secured higher aggregate marks than the candidates whose merit list has been determined according to the same provision.

(xiv) Teachers of this University who have been admitted to the Master of Engineering Courses will be permitted to complete the course by attending classes whenever their duties permit and they will be exempted from attendance requirement. They will also be allowed to complete the examination in three years, if necessary.

(xv) Teachers who have been admitted to the Master of Engineering Courses will be exempted from paying admission fees but not from paying tuition fees, which they will have to pay for the duration of the courses.

(xvi) Candidates securing 65% or more of the aggregate marks in the total number of papers including the thesis will be declared to have passed in First
Class and other successful candidates will be placed in the Second Class.

Part—VII

Faculty of Arts

65. To be eligible to appear at an examination in the Faculty of Arts, a student must have satisfactorily completed the tutorials as prescribed in Regulation 68(b).

66. (a) No student in the Faculty of Arts shall be permitted to sit for the Final Bachelor or Master Degree Examination after the lapse of the period of attendance as specified below:—

B.A. Part I/B.A. Final—Six years after admission to the first year class and five years after admission to the second year class.

M.A. Final—Five years after admission to the First year class.

(b) No student shall be permitted to sit for the final examination for the Bachelor or Master Degree in the Faculty of Arts more than four times.

67. (a) There will be an Annual Examination at the end of the B.A. first year on Honours papers only and at the end of the M.A. First year class, students who have failed to appear at the Annual Examination for bonafide reason may be allowed to sit for the Supplementary Annual Examination at the discretion of the Head of the Department concerned, provided application in the prescribed form is submitted to the Dean within 3 weeks.

(b) The following procedure shall be followed in the Annual Examination:—

(i) for the students of the first year B.A. class, there will be two Honours papers of 3-hour duration, each carrying 100 marks.

(ii) for the students of the M.A. first year class, there will be two papers of 4-hour duration, each carrying 100 marks.

(iii) the Annual Examination shall be conducted by the Head of the Department concerned and the marks obtained by students shall be forwarded to the Controller of Examinations by the Head of the Department concerned.

68. (a) There will be nine papers of examination in the B.A. (Honours) Final Examination and M.A. Examination. Eight papers will be written-paper of 4-hour duration carrying 100 marks each in both B.A. (Honours) and M.A. Examination and 100 marks for the ninth paper will be allotted as follows:—

40 marks for tutorial work during the entire course of study;

40 marks for the Annual/Supplementary Annual Examination; and

20 marks for the viva voce Examination.

(b) The marks awarded in tutorial classes shall be calculated at the conclusion of the course at the end of the second year for M.A. classes and at the third year for B.A. classes. The basis of calculation shall be 50% of the tutorials for B.A. students and the best 60% of tutorials for M.A. students. There shall be at least 15 tutorials in each session.

69. The Bachelor of Arts Examination will be in two parts—Part I at the end of the second year and the Final at the end of the third year of the course.

70. Candidates who fail to pass in more than one subject at the Bachelor of Arts Part-I Examination will be detained in the second year class. Those who fail to pass only in one subject will be promoted to the third year class, provided that they will have to appear and pass in the subject before they are admitted to the B.A. Degree.

If a student fails in more than one subject at the B.A. Part-I Examination, he may be permitted to appear at the subsequent B.A. Part-I Supplementary Examination in all the subjects including the subjects he happened to pass in B.A. Part-I Examination. Such candidates who fail to pass only in one subject will be promoted to the third year class, provided that they will have to appear and pass in the subject before they are admitted to the B.A. Degree.

71. A Supplementary Examination will be held to enable the B.A. third year students to pass in the subject in which they had failed to pass in the Bachelor of Arts Part-I Examination. Results of the candidates of the B.A. Final Examination who passed in the Honours
papers but could not clear the back paper of the Part-I Examination shall remain withheld till they clear the back paper.

(a) Pass marks in Bachelor of Arts Part-I Examination shall be 36% of the aggregate marks of all the papers in each subject.

(b) The pass marks in the Bachelor of Arts Final Examination and Master of Arts Examinations shall be 40% of the aggregate. In the Bachelor of Arts Final and Master of Arts Examinations, candidates securing at least 60% of the total marks in aggregate will be placed in the First Class. Those securing at least 40% but less than 60% will be placed in Second Class.

Students who have failed to qualify for the degree having secured less than 40% marks shall be awarded a pass degree without any classification, provided that such students have secured not less than 33% on the Honours Course at the Bachelor's degree examination in Arts. Such students will, however, be permitted to appear at the B.A. Final Examination again to qualify for the award of certificate to the effect that they have passed the examination having attained the Honours standard. Such students as have been awarded pass degree and have appeared at the B.A. Final Examination to qualify for the award of Honours in terms of the provisions of this clause shall neither have any new mark-sheet nor have their names in the list of successful candidates if they failed to attain the Honours standard.

(c) Such students as have attained Honours standard shall be awarded certificate to the effect that they have passed the examination having attained Honours standard.

72. (a) There shall be in the Bachelor of Arts Final and Master of Arts Examination at least two paper-setters/examiners for each paper normally. One of the paper-setters/examiners for each paper will generally be appointed from outside the University.

(b) Each script in the Bachelor of Arts Final and the Master of Arts Examination will be normally examined by two examiners independently. The candidate will be awarded by the Examination Committee the mean between the two marks allotted by the two examiners, provided that, if the difference in marking between two examiners is more than 6 in a paper of 50 or 12 in a paper of 100, the answer script should be referred to a third examiner and the average of all the three marks should be awarded to the examinees.

73. (a) Each candidate in the Bachelor of Arts Final and the Master of Arts Examinations must appear at a *viva voce* test before the relevant Examination Committee.

(b) Absence from the *viva voce* will disqualify a candidate unless the Examination Committee in special circumstances is prepared to condone such absence.

74. Bachelor of Library & Information Science (Day & Evening Course)

(i) No candidate shall be eligible to appear in the B.Library & Information Science Examination unless he/she has attended not less than 4th of the lectures delivered in a session.

(ii) The pass marks required for each paper will be 30 percent of the marks of each paper.

(iii) The minimum number of marks to secure a place in second class will be 40 percent. marks in aggregate and pass marks in each paper.

(iv) The minimum number of marks to secure a place in the first class will be 60 percent. marks in aggregate and pass marks in each paper.

(v) Marks secured by the candidates in the internal assessment will be included in the total marks of the respective paper.

75. Master of Library & Information Science (Day Course)

(i) No candidate shall be eligible to appear in the M.Lib. & Information Science Examination unless he/she has attended not less than 4th of the lectures delivered in a session.

(ii) The pass marks required for each paper will be 40 percent. of the marks of each paper.

(iii) The minimum marks to secure place in the Second Class will be 40 percent. marks in each paper.

(iv) The minimum marks to secure a place in the First Class will be 60 percent. marks in aggregate and pass marks in each paper.

(v) Marks secured by the candidates in the internal assessment/*viva voce* will be included in the total marks of the respective paper.
76. B. Ed. Examination Rules :

(A) The B.Ed. Examination of Jadavpur University is conducted on 1000 marks allotted on eight papers as follows:

Theoretical:

| Paper I—Philosophical & Sociological Foundation of Education | 100 marks |
| Paper II—Psychological Foundation of Education | 100 marks |
| Paper III—General Methods, School Organisation & Evaluation | 100 marks |
| Paper IV—Contemporary Thoughts and Practices in Education | 100 marks |
| Paper V & VI Content and Methods of Teaching School Subjects | 100+100 marks |

Any two of the following Method Subject (To be decided by the Principal):

(a) English  b) Bengali  c) Sanskrit  (d) History  (e) Social Studies  (f) Geography  (g) Civics & Economics  (h) Mathematics  (i) Physical Sciences  (j) Biological Sciences  (k) Logic  (l) Psychology  (m) Economic Geography.

Paper VII—Any ONE of the following Special Subjects (To be decided by the Principal):

(a) Mental & Educational Measurements  (b) Social Education  (c) Mental Hygiene  (d) Education in Ancient & Modern India  (e) Educational and Vocational Guidance  (f) Comparative Education.

Practical:

(I) Teaching Practical 200 marks

(ii) For candidates who will not be required to do any Laboratory Practical Lessons in TWO School Subjects. 200 marks

(iii) For candidates who offer Physical Sciences, Biological Sciences, Psychology or Geography as one of their School Subjects:

| Lesson in ONE School Subject | 100 marks |
| Laboratory Practical | 100 marks |

Total 200 marks

In the Teaching Practical Examination ONE shall be an Activity Lesson. Candidates will have to submit all notes of lessons including those used in connection with Teaching practices, at the time of the Examination.

Practical Teaching and Laboratory Practical to be assessed jointly by an internal and an external examiner.

II. Practical Work

Co-curricular activities & Community living 100 marks indicated below:

(a) Teaching aids for the two method subjects ... 20
(b) Objective tests for the two method subjects ... 20
(c) One case study Report or Application of Psychological test—interpretation of the results or Dissertation or Local Survey Report ... 20
(d) College Test/Tests, Tutorials, Practice Teaching etc...
(c) Co-curricular activities & Community living ... 20

This will result in the re-distribution of marks as follows:

| Theoretical papers | 700 |
| Practical papers    | 300 |

Grand Total: 1000

(b) Rules of Examination:

(i) No candidate will be allowed to sit for the Final B.Ed. Examination of the Jadavpur University unless he/she (a) has attended at least 50% of the classes, (b) has taken the requisite number of Practice Teaching classes and (c) has submitted the assignments.

(ii) A candidate, who has completed the course of training but either failed to appear at the Final B.Ed. Examination or failed to pass the Examination may be allowed to sit for the examination for two consecutive years. If he/she fails to pass within the period, he/she will be required to undergo training afresh.

(iii) In order to pass the final B.Ed. Examination every candidate must qualify in every Theoretical paper...
by obtaining at least 30% marks and in every Practical paper by obtaining at least 40% marks.

Aggregate pass marks—40% for a Second Class,
60% for a First Class.

(iv) Teaching aids for the two method subjects are to be examined by the External and Internal examiners for Teaching Practical. Objective tests for the two method subjects are to be examined by the External and Internal examiners for the two relevant method subjects. Case study Report or Application of Psychological test and Interpretation of the Result or Local Survey Report or Dissertation is to be examined by External and Internal Examiners.

College Test Tests, Tutorials, Practice Teaching etc. and Co-curricular activities and Community living are to be evaluated internally.

77. M.A. (Education) Examination Rules:

(A) The M.A. (Education) Examination of Jadavpur University is conducted on 800 Marks in two parts, Part I and Part II, and the marks are allotted as follows:

PART I—Compulsory Group:

Paper I

(i) Philosophical Foundations of Education (40+10)

50 Marks

(ii) Development of Educational Theory (40+10)

50 Marks

100 Marks

Paper II

(i) Psychological Foundations of Education (40+10)

50 Marks

(ii) Sociological Foundations of Education (40+10)

50 Marks

100 Marks

Paper III

(i) Methodology in Education (40+10)

50 Marks

(ii) Methodology of Research in Education (40+10)

50 Marks

100 Marks

Paper IV

(i) Contemporary thoughts and Practices of Education in India with reference to the modern world (40+10)

50 Marks

(ii) Educational Planning (40+10)

50 Marks

100 Marks

II—Elective Group: (Any one of the following):
Comprising two papers of 100 marks each

Paper V & VI (80+20) 100 Marks

(i) Educational Classics and Contemporary Philosophical thought

(ii) Psychology of Adjustment

(iii) Curriculum Studies

(iv) Educational Dynamics

(v) Psychology of Human Development and Learning

(vi) Evaluation in Education

(vii) Educational Technology

(viii) Comparative Education

(ix) Educational Administration and Supervision.

PRACTICAL GROUP

Paper VII

(i) One Dissertation including viva voce (on any topic from the subject chosen for study from Elective Group) (75+25) 100 Marks

Paper VIII

(i) Laboratory Practical on Psychological Experiments 25

(ii) Test construction and Administration 25

(iii) Viva-voce on Practical 25

(iv) Practical Teaching 25

100 Marks

(B) EXAMINATION RULES:

I. Duration of the M.A. (Education) Course shall be of 3 years of two session of 18th months each commencing from July to December of next year and subsequent January to June of the next year respectively.

II. To be eligible to appear at the M.A. (Education) Final Examination, a student must have satisfied the conditions as laid down below:

(a) Regularly attended 70% of the classes held for each subject of the course in its different sessions.

(b) Satisfactorily completed the 'Tutorials' and 'Assignments' as would be prescribed by the College during the sessions.

(c) Successfully passed the College Sessional Exam
atation (or its supplementary in cases of failures) as would be held for the related sessions.

III. No student of the M.A. (Education) Course shall be permitted to sit for the University Examination :-

(a) after the lapse of six years from the year of first admission of the course.

(b) More than three times in succession.

IV. (a) There shall be at least two sessional internal examinations one at the end of each session.

(b) Students who would fail to appear at any of the Sessional Examinations may be allowed a second chance in each case to sit for the corresponding supplementary Examination (to be held at a convenient time) at the discretion of the Head of the Institution/Department.

(c) The Sessional Examination shall be conducted by the Institution/Department concerned and the assessment made in due time. The marks of the Sessional Examination be determined in terms of the Internal Assessment as set down with distribution of marks in the approved curricular structure of the course given below:

(i) 10 Marks in each of the two ‘halves’ of the first four papers (Papers—I, II, III & IV).

(ii) 20 Marks in each of the two papers of the special study subject (Papers V & VI).

(d) These marks [as awarded vide IV(c) above] in respect of the ‘Internal Assessment’ shall be forwarded in due course to the Controller of Examinations by the Head of the Institution/Department concerned.

V. (a) The M.A. (Education) Examination shall be held in two parts, Part I and Part II as per the structure of the Course.

(b) (i) Part I Examination shall be held at the end of 18 months (December of the following year of the beginning of the Session).

(ii) Part II Examination shall be held at the end of next 15 months (March of the subsequent year of the Part I).

(a) The candidates will take examination (i) two papers of the special study subject and (ii) Practical (Paper VIII) Examination which consists of Laboratory Practical, Teaching Practical, Test Construction and *viva-voce*.

(b) The candidates shall have to submit ‘dissertation’ by 30th June of the same year.

VI. (a) The ‘Pass Marks’ for the M.A. (Education) final Examination shall be 40% (in aggregate) of the total marks of 800 only (Part I & Part II of the Examination being taken together) provided the ‘Qualifying Marks’ of 30% is obtained by a candidate in each of the first six papers, Paper I to Paper VI and 40% in Practical Papers (i.e. Papers VII & VIII) of the Course.

(b) Candidates who secure the ‘Pass Marks’ as in (a) above, will be declared to have passed the B.A. (Education) Examination of the University and will thus be qualified for admission to the M.A. (Education) degree of the University.

(c) Candidates who secure at least 60% of the total marks of 800, in aggregate, will be placed in the First Class and those who secure at least 40% but less than 60% of the total marks of 800, in aggregate, will be placed in the Second Class.

(d) Candidates who fail to qualify for the M.A. (Education) Degree of the University, having secured less than 40% of the total marks in aggregate, may on special permission, be allowed to appear in the next Examination, as a *casual candidate*. Such (casual) candidates are to pay the casual student fee and the examination fee only. To qualify for the M.A. (Education) Degree a candidate must pass in both parts. In case he/she fails to pass in Part I Examination but secures pass marks in Part II Examination his/her results of Part II Examination will be kept in abeyance till he/she passes the Part I Examination. If a candidate fails in Part I Examination, he/she may get two subsequent chances to pass the examination. After passing the Part I Examination if a student discontinues he/she may get the subsequent chances to appear at the Part II only after attending the classes for an academic session as pre-requisites to attain eligibility.
VII. (c) (i) Each Paper (or Each Half) of the first six Papers, Paper I to Paper VI, as provided in the Course-Structure, will be normally set and the scripts thereof examined, by two examiners (one external and one internal).

(ii) The question papers, so set, shall be moderated by a Board of Moderators, especially constituted for the purpose.

(iii) The marks awarded to an examinee by each of the Examiners of each paper (or each half) will be separately tabulated and the average of the marks finally put against each paper (or half), provided that if the difference between the marks (as given by the two examiners) exceeds 12% of the maximum possible marks allotted to the paper (or half) concerned, the answer script shall be referred to a third examiner, whereupon the average (rounded) of the three marks shall be taken and considered for the purpose.

(i) In respect of the Practical Paper (Paper VIII) of the Examination, there shall be at least four examiners (including at least one external), the number being agreed upon by the Controller of Examinations in terms of the recommendations of the related Departmental Board of Studies.

(ii) All the examinees are to appear in all the sectors of the Practical Examination, including the viva voce.

(c) (i) In regard to the Dissertation Paper (Paper VII) of the Course, there will normally be two examiners (one external and one internal). The number of examiners may, however, be increased to three, if the Departmental Board of Studies so recommend in special cases. It is, however, to be provided that one of them should normally be the person under whom the dissertation has been conducted.

(ii) The Head of the Institution may be requested to act as the Coordinator in respect of all the Dissertation Papers (Paper VII) of all the candidates in an examination.

(iii) All the examiners of the Dissertation Paper will evaluate the paper and conduct the related viva voce examination and award their respective marks, which on subsequent discussion should, it is desired, culminate in an agreed award for the examinee concerned. In case of difference of opinion, average of the marks awarded by each examiner should be taken and considered for the purpose.

(d) In case of Practical Examination (Paper VIII) agreed marks awarded by the examiners and not independent awards are to be accepted by the Controller of Examinations.

VIII. Examination Rules relating to the Dissertation Paper (Paper VII) and Practical Paper (Paper VIII) of the M.A. (Education) Part II Examination of Jadavpur University.

(i) (a) Each candidate shall select a problem/topic related to his/her subject of specialisation (vide papers V and VI) for the Dissertation work.

(b) There shall be one internal supervisor (or two, if so required) for each of the candidates.

(i) (a) A candidate shall submit the report of his/her dissertation within 10 (ten) weeks from the date of completion of the theory examination relating to Paper V & VI. The Head of the Department may extend the date of submission of dissertation by not more than 2 (two) weeks, on a specific recommendation of the Supervisor or Supervisors, as the case may be.

(ii) (a) The report on Dissertation shall be assessed jointly by the Internal Supervisor (or by one or two of the Supervisors in case there are two Supervisors) and an External Examiner.

(b) The report shall carry 75 marks. There shall be a viva voce test on the report, carrying 25 marks which shall be conducted jointly by the internal examiner and the external examiner. The Head of the Department may act as the Coordinator.

(iii) (a) A candidate is to secure 40% marks in the Dissertation Paper in order to secure pass marks in that paper.
(70)

(b) A candidate who fails to secure 40% marks in the Dissertation Paper (Paper VII) but possesses in all other papers shall be required to resubmit the Dissertation report on the same problem/topic and to take the viva voce test again, but only after four months from the date of publication of the results.

(c) A candidate coming under clause III (b) shall, when successful, be placed in the appropriate class.

(d) A candidate who passes in all other theory papers but fails to submit the Dissertation report within the prescribed period of time shall be considered to have failed in the Dissertation Paper and shall accordingly be governed by the clause III (b).

(iv) (a) A candidate who fails to secure pass marks (40%) in the Practical Paper (Paper VIII) of the course shall be required to repeat the examination and take it in due course.

(b) A candidate who fails to appear or pass the Part II of the M.A. (Edn.) Examination, in the first regular chance may be permitted, on written request, to appear again for only two more consecutive examinations, as casual candidate. Such a casual candidate when successful as per rules may be given the appropriate class.

78. B.Ed. (Physical Education) Examination:

(i) The Examination on the B.Ed. (Physical Education) Course of Jadavpur University is conducted in three parts:

<table>
<thead>
<tr>
<th>Part—I (Theory)</th>
<th>Marks 500</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper I Principles and History of Physical Education</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Paper II Organisation and Administration in Physical Education</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Paper III Educational Psychology and Teaching Method</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Paper IV Anatomy and Physiology</td>
<td>100 Marks</td>
</tr>
<tr>
<td>Paper V Health Education &amp; Officiating and Coaching</td>
<td>100 Marks</td>
</tr>
</tbody>
</table>

(71)

Part—II (Practical) 500 Marks

| Paper VI Formal Exercise, Rhythms and Combatives | 100 Marks |
| Paper VII Individual Games and Sports | 100 Marks |
| Paper VIII Community Recreation, Recreational Sports & Camping | 100 Marks |
| Paper IX Work Education, National Integration and Social Service | 100 Marks |
| Paper X Team Sports | 100 Marks |

Part—III (Teaching Practical Community Life) 200 Marks

| Paper XI Final Lesson (Teaching Practical) | 100 Marks |
| Paper XII (i) Practical Teaching & Supervision | 50 Marks |
| (ii) Personal Traits, Co-curriculum Activities and Community Living | 50 Marks |

1,200 Marks

(ii) (a) Each script of the theory part of the B.Ed. (Physical Education) Examination is examined by two examiners, one internal and the other external, independently of each other. The candidate is awarded the mean between the two marks allotted by the two examiners. If the difference between two examiners be more than 12 marks and 6 marks in a paper of 100 and 50 marks respectively, the answer script be referred to a third examiner and the average of all the three marks is awarded to the examinee.

(b) The pass marks in each paper is 30%, but an aggregate of 40% marks is required to pass the theory part of the examination.

(c) The pass marks in each paper of practical part and the Teaching Practical part are 40% and also the aggregate of 40% marks is required to pass each of these two parts of the examination.

(iii) If a candidate fails to secure pass marks in any paper of any of the three parts of the examination, he is required to take the whole examination afresh in the subsequent two examinations without being required to attend the classes.

(iv) Candidates securing at least 60% of the total
9. M.Phil. Examination:

(a) The candidate will be required to submit their dissertation within a year of the publication of their qualifying results, failing which they may apply for two one-year extensions as casual students.

(b) The total marks in the qualifying examination will be 200.

(c) The candidate will have to secure a minimum of 50% marks in the qualifying examinations. The candidates who fail to qualify at the first chance will get two supplementary chances as casual students.

(d) There will be single paper-setting and marking for the qualifying examination. Marks as well as grades will be awarded. The following equivalence will be used:

- 65% and above = A+
- 60-64% = A
- 58-59% = A-
- 55-57% = B+
- 50-54% = B
- 45-49% = B-
- 40-44% = C

(e) The dissertation will be adjudicated by two examiners, one internal and one external and their unanimous recommendation will be necessary for passing. After the dissertation has been successfully defended in the viva voce, the candidate will be declared fit for the award of the M. Phil. Degree. There will be no final marks or grade. The dissertation may be resubmitted after 3 months if at least one of the examiners so recommends.

(f) The viva voce will be conducted by only those who have examined the dissertation, that is, by the internal and external examiners alone. The viva voce will be a defence of the dissertation and no separate marks or grade will be awarded for it.

80. To be eligible to appear at a University Examination in the Faculty of Science, a student must have satisfied the following condition:

Satisfactorily completed the practical work obtaining at least 40% marks (sessional) in respect of class work for each unit/paper (practical).

81. No student in the Faculty of Science shall be permitted to sit for the final Bachelor or Master degree examination after the lapse of the period of attendance as specified below.

1st B.Sc./Inter
B.Sc./B.Sc. Six years after admission to the First year class.
Final
M.Sc. Final Five years after admission to the M.Sc.
First year class.
Six years after admission to M.Sc. 1st year class (Evening).

No student shall be permitted to sit for the final examination for B.Sc. Final/M.Sc. Part-I/M.Sc. Final in the Faculty of Science more than four times.

82. (a) The Bachelor of Science Examination shall be taken in six parts—First B.Sc. 1st Semester and 2nd Semester for the 1st year students, Inter B.Sc. 1st Semester and 2nd Semester for 2nd year students and B.Sc. Final 1st and 2nd Semesters for 3rd year students. The Practical Examinations for both the Semesters will, however, be taken at the end of the 2nd Semester. The eligibility clause (Rule 80) will be taken into account only at the end of the 2nd Semester and will not be applicable to 1st Semester Examinations.

(b) Time allowed for examination on each Unit/Paper in the Undergraduate theory and practical courses be as follows:

<table>
<thead>
<tr>
<th>Full marks</th>
<th>Time for examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Theory papers/Unit</td>
<td>50</td>
</tr>
<tr>
<td>75</td>
<td>Three hours</td>
</tr>
<tr>
<td>100</td>
<td>Four hours</td>
</tr>
<tr>
<td>(ii) Practical papers/Units</td>
<td>50</td>
</tr>
<tr>
<td>100</td>
<td>Six hours</td>
</tr>
</tbody>
</table>
83. (a) There would be automatic promotion at the end of first and second year B.Sc. classes subject to the eligibility conditions for appearing at the examinations being satisfied. Students failing in one or more Units/Papers of Semester Examinations for First and Inter B.Sc. will be entitled to clear them during the regular Semester Examinations of the particular units/papers to be held in subsequent years(s), the maximum number of such chances a student can avail of being governed by Regulation 81. There will be no repeat supplemental examination.

(b) A Special Final B.Sc. (First and Second Semesters) Examination will be held three weeks after the publication of the Final B.Sc. Second Semester Examination results. Only those students who have passed in all units/papers of First B.Sc. and Inter. B.Sc., but have failed in Final B.Sc. (First Semester and/or Second Semester) units/papers will be entitled to sit for this Special Examination.

(c) Students admitted to First Year B.Sc. classes prior to the session 1984-85 will, however, be entitled to sit for Repeat Examinations to be held for each Semester, the maximum number of such chances being governed by Regulation 81.

84. (a) (i) The pass mark in each Theoretical and Practical Paper/Unit for the First B.Sc., Inter. B.Sc. and B.Sc. Final Examination be as follows:

<table>
<thead>
<tr>
<th>Type of Paper/Unit</th>
<th>Mark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theoretical paper/unit in honours subjects</td>
<td>40%</td>
</tr>
<tr>
<td>Theoretical paper/unit in Subsidiary</td>
<td>36%</td>
</tr>
<tr>
<td>Practical paper/unit in Honours and Subsidiary subjects</td>
<td>40%</td>
</tr>
</tbody>
</table>

(ii) There shall be 40% weightage of marks from class work (Practical) towards final marks in each paper/unit for practical.

(iii) Candidates for First B.Sc., Inter. B.Sc. and B.Sc. Final Examinations are to pass in each Unit/Paper.

(b) Candidates securing 60% marks or above in aggregate in the Honours subjects (Theoretical and Practical) of the First B.Sc. and B.Sc. Final Examinations will be placed in the First Class, provided they have cleared all the subsidiary units/papers of First B.Sc. and Inter. B.Sc. Examinations. Such candidates securing 40% or more but less than 60% will be placed in the Second Class.

Candidates securing 50% or more in aggregate in the subsidiary units/papers of a subject of the First B.Sc. and Inter. B.Sc. Examinations will be given distinction in that subject.

85. The following procedure shall be followed at the M.Sc. Examination with regard to getting of question papers, its moderation and examinations:

(a) Theoretical papers:

(i) Each question paper of 100 marks will be divided into two parts each consisting of at least five questions to be set by External Examiner (Part—I) and Internal Examiner (Part—II) and such part shall be answered in two separate answer books to be examined by the paper-setters who set the particular part. Students will answer five or six questions with not more than three from any one part. When the number of questions to be answered are not properly specified, answer scripts of both parts are to be scrutinised by the Internal Examiner so as to guard against overmarking.

(ii) Moderation of the paper will be done by the Departmental Examination Committee as provided in the rule.

(b) Practical papers:

(i) The Head of the Department or, in case of there being branches of the subject, the teacher-in-charge concerned will be convenor of all the practical papers, who will, if necessary, divide students into batches. Each paper will be set and conducted by both external and internal examiners who will jointly award in each paper.

(ii) Subject to any extension to be granted by the convenor in consultation with examiners, if necessary, the following will be the time allotted to a particular paper of 100 marks.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Total Marks</th>
<th>Time Allotted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physics Practical</td>
<td>100 marks</td>
<td>1 day 5 hours</td>
</tr>
<tr>
<td>M.Sc. Part-I General</td>
<td>100 marks</td>
<td>1 day 6 hours</td>
</tr>
<tr>
<td>M.Sc. Final Advanced</td>
<td>100 marks</td>
<td>2 days 12 hours</td>
</tr>
<tr>
<td>Special</td>
<td>100 marks</td>
<td>(6 hours each day)</td>
</tr>
</tbody>
</table>
Applied Geology Practical 100 marks 1 day 7 hours  
Chemistry Practical 100 marks 2 days 14 hours  
(7 hours each day)

c. (i) The Master of Science Examination shall be taken in two parts—Part-I at the postgraduate first year class (second year class in cases of Geology and Evening Courses in Physics, Chemistry and Mathematics Final) at the end of the postgraduate second year class (third year class in cases of Geology and Evening Courses in Physics and Chemistry/Mathematics).

(ii) Promotion to the postgraduate second year class (third year class in cases of Geology and Evening Courses in Physics and Chemistry) shall not depend on a student's passing in the M.Sc. Part-I Examination, provided the eligibility conditions as per clause 80 for appearing at the examination have been satisfied.

Students failing to secure the requisite aggregate in the Master of Science Part-I Examination shall have to sit for all the papers of M.Sc. Part-I Examination at a subsequent examination.

A student who secures pass marks in the practical papers (combined) but fails in theoretical papers will be required to reappear only in the theoretical papers and vice versa. This clause applied to both M.Sc. Part-I and M.Sc. Final Examinations.

(iii) Only such students shall be declared to have passed the Master of Science Final Examination as have secured at least 40% marks in the theoretical papers, in the practical and thesis (if any) separately as well as have secured at least 40% of the aggregate marks in the Master of Science Part-I Examination in the theoretical papers as also in the practical, if any, separately.

(iv) Subject to the provisions made in Rule 85(a) and (b) students who having passed the M.Sc. Part-I Examination have failed to pass the Final Examination will be allowed to sit for the Final Examination only as casual students. Such casual students shall be required to pay the casual student fee and the examination fee only. Those students who have passed the M.Sc. Final Examination but failed to pass the M.Sc. Part-I Examination will be allowed to sit for the Part-I Examination only as casual students.

(v) The classification of results of the Master of Science Examination shall be made on the basis of the aggregate of all the papers of the Part-I and Final Examinations. Candidates securing at least 60% of the aggregate will be placed in the First Class and those securing at least 40% but less than 60% in the Second Class.

86. B.Sc. Preliminary, B.Sc. Part-I and B.Sc. Final in Home Science:

(i) The Bachelor of Home Science Examination shall be taken in three parts:

(a) Bachelor of Home Science Preliminary on core subjects at the end of the First Year Course,

(b) Bachelor of Home Science Part-I on the remaining core subjects at the end of the Second Year Course,

(c) Bachelor of Home Science Final on the Honours subjects at the end of the Third Year Course.

(ii) There shall be two periodical examinations in each session in the B.Sc. classes, one preferably in September and the other in February. The weightage of these examinations would be 40% of the total marks in the periodical examinations.

(iii) To be eligible to appear at University Examinations in Home Science, a student must have attended at least 75% of the lectures in theoretical classes and 75% of the exercises in practical classes.

(iv) For B.Sc. Preliminary and B.Sc. Part-I, 30% will be taken as the pass marks for each subject in theoretical and 40% will be taken as the pass marks for each subject in practical. For B.Sc. Final 40% will be taken as the pass marks for each theoretical and practical paper.

(v) (a) A candidate who fails to pass in not more than two subjects in B.Sc. Preliminary and B.Sc. Part-I Examination will be promoted to the next higher class but the candidate will have to appear and pass in these subjects in the
subsequent Supplementary and Annual Examination.

(b) A candidate who fails in more than two subjects in B.Sc. Preliminary and B.Sc. Part-I Examination (individual theoretical and practical papers being treated as separate subjects) will be required to repeat the year as regular students.

(vi) (a) In B.Sc. Final, candidates securing at least 60% of the aggregate will be placed in First Class. Those securing 40% or more but less than 60% will be placed in the Second Class.

(b) A candidate who fails in any paper in B.Sc. Final is required to get 40% in the aggregate both in theoretical and practical papers separately to pass the examination.

(c) B.Sc. Final candidates who fail to pass in the final examination shall have the option of either getting re-admitted in the same class becoming regular students within one month after the result is out or may appear as casual students in the subsequent session.

87. B.Ed. in Home Science:

(i) To be eligible to appear at a University Examination in B.Ed. in Home Science, a student must have attended at least 75% of the lectures delivered during the session.

(ii) Each student shall have to attend selected schools for Practical Teaching. A minimum of forty lessons (Theoretical & Practical) must be delivered and certified.

(iii) For B.Ed. in Home Science, 30% will be considered as pass marks for each subject in Theoretical and 40% will be considered as pass marks for each Practical. Candidate shall have to pass in each theoretical and practical subject separately to pass the examinations.

(iv) B.Ed. candidate who fails to pass in the Final Examination shall have the option of either getting re-admitted or appearing as casual students in the subsequent session.

88. Certificate Courses in Home Science and Art in Everyday Life:

(i) To be eligible to appear at a University Examination in Certificate Courses Examinations, a student must have attended at least 75% of classes during the session.

(ii) For Certificate Courses, 36% will be considered pass marks for each subject in Theoretical & 40% will be considered as pass marks for each Practical Paper. A Candidate has to pass in all the Theoretical and Practical Papers individually.

89. Setting and Moderation of question papers and examination of answer scripts:

(a) The setting of theoretical question papers and practical question papers shall be done by the internal paper setters only for both B.Sc. Preliminary and B.Sc. Part-I.

(b) The setting of theoretical question papers for B.Sc. Final shall be done by the external paper setters only and the practical question papers shall be done by the external paper setters jointly with the internal paper setters.

(c) B.Sc. Preliminary and B.Sc. Part-I question papers shall be moderated by the Head of the Institution.

(d) The B.Sc. Final theoretical question papers shall be moderated by the Departmental Examination Committee.

(e) Each set of answer scripts shall be examined internally by only one examiner.
CHAPTER IV

Powers and Functions of Board of Studies

90. Each Board of Studies shall be primarily responsible for efficient running of the Department concerned and maintaining a high academic standard.

91. (i) The Board of Studies shall ordinarily meet once in every month, but in case more than one-third of the members of the Board request the Head of the Department in writing to convene a requisition meeting, the Head of the Department shall convene such a meeting with 7 days' notice.

(ii) One third of the total number of members of the Board plus one shall form the quorum for a meeting.

(iii) The Dean of the Faculty Council concerned shall be invited to attend all meetings of the Board of Studies.

(iv) In the absence of the Vice-Chancellor and the Head of the Department from any meeting, the members present shall elect a Chairman for the meeting.

92. (a) Each Board of Studies shall perform the following functions:

(i) Allocation of teaching duties of each teacher in the Department;

(ii) Allocation of sanctioned funds for efficient working of the Department;

(iii) To consider the reports placed by the Head of the Department at the end of the Semester/Session in respect of courses assigned to and taken by the teachers of the Department;

(iv) To submit the annual report of the Department to the Faculty Council concerned;

(v) To cooperate with other Boards of Studies in the matter of inter-departmental teaching and research;

(vi) To delegate, whenever expedient, any of its powers and functions to the Head of the Department, Heads of Sections, if any, and Sub-Committees formed of its own members.

(vii) To exercise all other powers and perform all other functions conferred and imposed on it by the appropriate authorities.

93. Each Board of Studies will make recommendations to the Faculty Council concerned regarding:

(i) courses of study and syllabus for various examinations in the subject of teaching concerned;

(ii) improvement in the method of instruction, study and examination and development of teaching facilities;

(iii) creation and institution of teaching posts and duties thereof;

(iv) to prescribe qualifications for teaching posts of the Department in respect of fields of specialisation, provided that such fields are not repugnant to the intents and purposes of the authority that sanctioned the posts;

(v) constituting or re-constituting the Department and starting of organised research units or sections;

(vi) preparation of a panel of experts for the purpose of appointment of teachers (the specific fields of specialisation of the experts being clearly stated).

94. Each Board of Studies will prepare the draft budget for the Department for onward transmission to the Finance Officer.
CHAPTER V

Powers and Functions of the Deans of Faculty Councils

95. (i) As Vice-Chairman of the Faculty Council, the Dean will preside over meetings of Faculty Councils in the absence of the Vice-Chancellor.

(ii) He will call meetings of Faculty Councils and arrange for preparation and circulation of the agenda papers. He shall arrange for preparation and maintenance/minutes of Faculty Council meetings and arrange for circulating the minutes to the members of the Faculty Council.

(iii) He shall arrange the class routine in consultation with the Heads of the Departments in the Faculty.

(iv) Subject to the relevant provisions in the Act, Statutes, Ordinances and Regulations, he shall be responsible for the drawing up the courses of study and the framing the syllabi of the different subjects prescribed for the various Departments in the Faculty.

(v) He shall be responsible for the maintenance of a high standard of teaching in the Faculty and shall co-operate with the Dean of other Faculty Councils in the matter of inter-Faculty teaching arrangements, syllabi of subjects and courses of study.

(vi) He shall take active interest in inter-departmental research programmes in the Faculty as well as inter-Faculty research activities.

(vii) He shall be a permanent invitee to the meetings of all Boards of Studies in the Faculty and shall be entitled to address the meeting of any Board of Studies or any Committee of the Faculty concerned, but he shall not vote unless he is a member of the Board or the Committee.

(viii) He shall arrange for admission of students to different courses in the Faculty.

(ix) He shall co-operate with the Controller of Examinations in fixing the dates of commencement of and the holding and conducting University Examinations and publication of results thereof.

(x) He shall have power to grant casual leave to teachers in the Faculty in accordance with relevant provisions in the Statutes. Provided that he may delegate this power to the respective Heads of Departments, in respect of teachers other than Heads of Departments.

(xi) He shall be responsible for the faithful observance of all Statutes, Ordinances, Regulations, Rules and Resolutions of the Executive Council and the Faculty Council relating to academic matters applicable to the Faculty.

(xii) He shall advise the Vice-Chancellor and/or the Registrar on relevant matters when referred to him.

(xiii) He shall have such other powers and duties as may be conferred on him by the Executive Council or the Vice-Chancellor.

96. The Dean of each Faculty Council shall be given a monthly allowance of such sum as may be fixed by the Executive Council from time to time.
CHAPTER VI

General Procedure for Meetings

97. Unless otherwise provided for in the Act, Statutes, Ordinances or elsewhere in the Regulations in respect of any particular authority/body, the general procedure for calling and conducting meetings of the authorities/bodies of the University shall be as follows:

(i) At least 7 days' notice shall be given for a meeting and the agenda papers shall be circulated at least 3 days before the date of meeting, provided that the Chairman or the Vice-Chairman may shorten the period in either case in respect of matters of an emergent nature.

(ii) One-third of the total number of members of the authority/body plus one shall be a quorum for a meeting.

(iii) Clauses III to VIII and X to XI of Statute 66 shall apply mutatis mutandis for the purpose of conducting meetings.

(iv) The Vice-Chairman of the authority/body shall convene meetings, provided that if there is a Secretary/Convenor, he shall convene meetings under the direction of the Chairman/Vice-Chairman.

(v) In the absence of the Chairman and the Vice-Chairman, the members present shall elect a Chairman for the meeting from amongst themselves.